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MINUTES OF THE ORDINARY COUNCIL MEETING

Held on Monday 7 December 2020

Released to the public on Friday 11 December 2020

DUE TO COVID-19 RESTRICTIONS, THIS MEETING WAS NOT OPEN TO PUBLIC.

**LIVE STREAMING OF THE COUNCIL MEETING WAS MADE AVAILABLE ON
COUNCIL'S INTERNET SITE.**



ACKNOWLEDGEMENT OF TRADITIONAL OWNERS AND ABORIGINAL AND TORRES STRAIT ISLANDER COMMUNITIES IN DAREBIN

Darebin City Council acknowledges the Wurundjeri Woi-Wurrung people as the Traditional Owners and custodians of the land we now call Darebin and pays respect to their Elders, past, present and emerging.

Council pays respect to all other Aboriginal and Torres Strait Islander communities in Darebin.

Council recognises, and pays tribute to, the diverse culture, resilience and heritage of Aboriginal and Torres Strait Islander people.

We acknowledge the leadership of Aboriginal and Torres Strait Islander communities and the right to self-determination in the spirit of mutual understanding and respect.

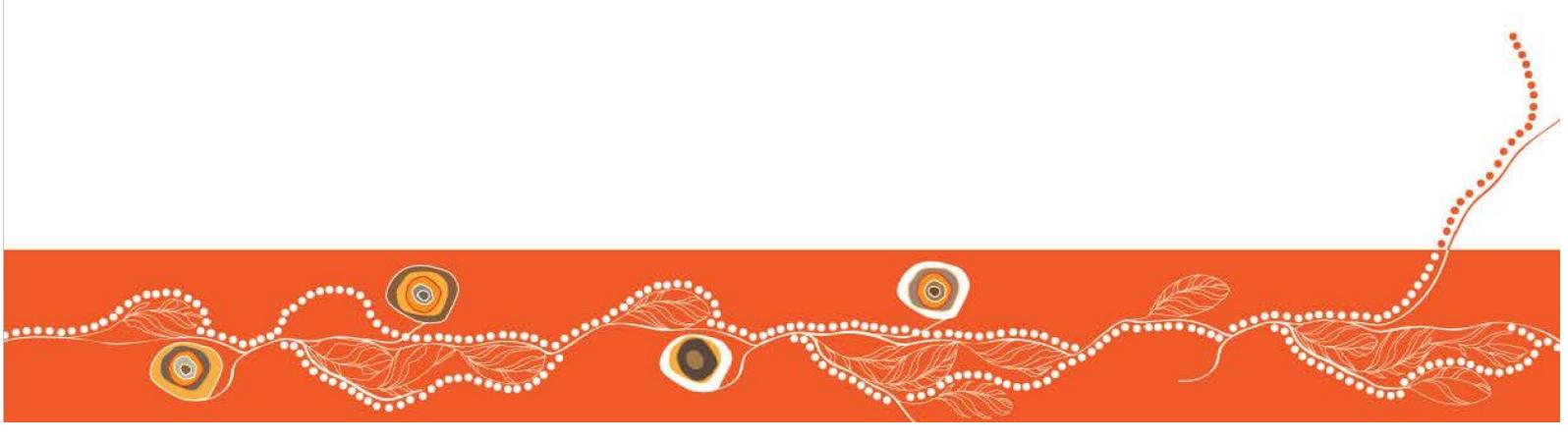


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MINUTES OF THE ORDINARY MEETING OF THE DAREBIN CITY COUNCIL HELD ON MONDAY 7 DECEMBER 2020

THE MEETING OPENED AT 6.00pm

The Mayor advised that the meeting was being streamed live and that audio and video would be made available on Council's website.

WELCOME

The Chairperson, Mayor Messina, opened the meeting with the following statement:

"I would like to acknowledge the traditional owners and custodians of the land on which we stand here today, the Wurundjeri people, and pay my respects to their Elders, past and present, as well as to Elders from other communities who may be with us today."

1. PRESENT

Councillors

Cr. Lina Messina (Mayor) (Chairperson)

Cr. Gaetano Greco (Deputy Mayor)

Cr. Emily Dimitriadis

Cr. Tom Hannan

Cr. Tim Laurence

Cr. Trent McCarthy

Cr. Susanne Newton

Cr. Susan Rennie

Cr. Julie Williams

Council Officers

Sue Wilkinson - Chief Executive Officer

Jodie Watson – General Manager Governance and Engagement

Sam Hewett - General Manager Operations and Capital

Kerry McGrath - General Manager Communities

Rachel Ollivier - General Manager City Sustainability and Strategy

Anita Craven – Manager Governance & Corporate Strategy

Damian Hogan – Manager Finance

Claudio Cavallo – Manager Information Services

Enna Giampiccolo – Manager Communications and Engagement

Catherine Dear – Manager Assets and Capital Delivery

Stephen Mahon - Coordinator Council Business

Jim Barrett – Coordinator Corporate Planning

Arthur Pitsas – Coordinator Major Projects

Anthea Kypreos – Coordinator Buildings & Leisure

Sarah-Jade Chung - Acting Coordinator Community Engagement & Demographics

Nick Ellis – Senior Project Manager

Hasan Mani – Civil Project Manager

Rachna Gupta Singh – Senior Council Business Officer

Lisa Thomas-Bates - Governance Project Officer

2. APOLOGIES

Nil

3. DISCLOSURES OF CONFLICTS OF INTEREST

Nil

4. CONFIRMATION OF THE MINUTES OF COUNCIL MEETINGS

Council Resolution

MINUTE NO. 20-135

MOVED: Cr. J Williams
SECONDED: Cr. S Rennie

That the Minutes of the Ordinary Meeting of Council held on 19 October 2020 and Special Council Meeting held on 23 November 2020 be confirmed as a correct record of business transacted.

CARRIED UNANIMOUSLY

5. QUESTION AND SUBMISSION TIME

The Chairperson, Mayor Messina and the Chief Executive Officer, responded to the following questions submitted for Public Question Time.

- **Mick Roberton**

Is there any proposal for speed deterrents in Gilbank Street Reservoir?

Response

Council doesn't currently have plans for a speeding deterrent in this location and it takes time to investigate new deterrents.

We are planning safety investigations in your area next year and will look at this issue. In the meantime, I encourage you to call Victoria Police's Hoon Hotline. Our team will send the phone number to you.

- **Pauline Brockett**

Question on high density developments in Darebin and why Council doesn't require planting of trees, and why all properties are not required to display a visible street number?

Response

We agree that trees are so important. I understand that Council officers were in touch with you last week on this matter.

For many developments, Council requires trees and it always encourages them. Large developments must also contribute 5% of the land value for public open spaces.

Council can't force every single high density development to set aside land for trees – because of how town planning rules work. However, Council has a plan to plant out our public spaces, to increase the number of trees across the municipality. In regards to the numbering of properties, it is not something Council controls, but rather the property owner.

- **Maria Poletti - President of DADA**

Preston Market

1. Why did Councillors Amir and Newton on the 18th of May indicate that they were voting to keep options open, including the option to demolish and move Preston Market elsewhere on the site?
2. Why did the majority of Councillors vote on the 18th of May this year, to keep open the option of demolishing and moving the market elsewhere on the site?
3. Why does Council continue to misrepresent the expressed views of the community on the change.org petition that clearly states “All we want is for the market to stay where it is and how it is!”?

Response

Before responding, it was clarified that the questions relate to the Mayor's response to a public question at a previous meeting.

The first question is about the reasons individual councillors have made decisions. It was advised that it was not appropriate to discuss individual Councillor decisions. I will say that no decision of Council has ever sought to demolish the market. On the contrary, Council's main decision on the 18 May 2020 was all about calling on the state government to protect Preston Market.

Council is calling for the strongest possible local heritage protection. We are calling for a heritage overlay to be applied over the existing market, and for protection of all the important elements– the architectural and cultural heritage, the traders and the market identity. The state government now needs to explain how they will protect the market.

We understand the state government plan to release their proposal publicly in the first half of 2021. I encourage you to get in touch with the state government directly – they and the developer are the ones that will make the decision about the future of the market.

- **Brian Sanaghan**

During the last election I put a proposal to the people of the south west ward that the Northcote golf course be repurposed as an indigenous bushland park, to be developed with the assistance of elders from the Aborigines Advancement League. I believe Council should now set up an ad hoc committee to conduct a preliminary feasibility study (PFS) for the park.

The feasibility study should consist of consultations with all stakeholders including the Northcote golf club and the Aborigines Advancement League to ascertain if Council should then conduct a definitive feasibility study (DFS) to include amongst other things the possibility of being allocated a state government infrastructure grant for the development of the park.

Response

The temporary arrangements put on place during COVID restrictions created great interest and debate in the community, as to the future use of the site.

Council has received a great deal of interest including future use ideas and the process that should be taken to get there. Consultation with the Traditional Owners, the Wurundjeri Woi Wurrung has been raised by community as a critical first step in the process.

To-date, Council has made no decision in relation to the future of the golf course at this site. However, this matter will be given consideration at this Council meeting as the matter is listed at item 9 of tonight's agenda under Notices of Motion.

- **Mark Gillingham**

Our community group asks Darebin Council to support us to obtain permission from Metro trains & Victrack to Rebuild our Kids Bike Track. The kids bike track was located at Merri Common, next to Merri Railway station in an area maintained by Metro trains.

On the 26th November Metro trains contractors, demolished the track without any consultation. Correspondence from Kat Theophanous has suggested that Darebin Council asked them to remove it due to safety concerns.

We have again written a letter to Kat Theophanous requesting permission to rebuild our kids bike track signed by 43 families in the local area and supported by an online petition with currently 218 local supporters. We ask that Darebin Council play an active role in supporting us to obtain permission to Rebuild our Kids Bike Track.

Response

Council was made aware of VicTrack's plans to demolish the jumps, earth berms and grade the children's bike track on land it owns at Merri Common in the last couple of weeks and advocated directly to VicTrack to retain the track.

Council also asked VicTrack directly to begin a period of community consultation with the locals and other interested community members to understand future possibilities for the space. This request went unanswered.

Council is aware of commentary suggesting that Council had requested the jumps and track be removed. In fact, a thorough review of Council's records found only 2 complaints from locals seeking the track's removal which were forwarded on to VicTrack for its consideration - as is our normal practice. Further, this review found no evidence of any request from any Council officer asking that the track be removed.

The decision to remove the track was entirely VicTrack's. It has advised Council that it removed the track and jumps due to complaints it had received from locals – not because of any request from Council.

In any event, Council is writing to VicTrack this week asking it to immediately begin a process of community consultation to reimagine and co-design the space at Merri Common. Council has offered to facilitate a dialogue between VicTrack as the owner of the land and the locals who use the space.

Council is also writing to Kat Theophanous MP to seek her support to advocate to VicTrack for this community engagement process so that those with an interest can have a say in the future of this important local space.

- **Melanie Del Monaco**

Almost 10,000 people have signed our petition calling on Darebin Council to enable public access to Northcote Golf Course.

We recently conducted a community survey showing there were over 3800 visit to the park each week by the local community when golf was suspended during lockdown – compared to less than 350 people a week when golfing operates. Given the strong support from the local community across Darebin for access to this public space – what steps will council take to respond to this clear community demand?

Response

The existing management contract for operating the Northcote Public Golf Course expires in mid-2022. To date, Council has made no decision in relation to the future use of this site. However, this issue will be given consideration at this Council meeting as the matter is listed at item 9 of tonight’s agenda under Notices of Motion.

I hope that you can stay on-line to observe Council’s consideration of the matter at this agenda item.

- **Chris Erlandsen - DADA Vice President**

The planning application for Preston Market of 2016 included the developers future project staging at 3B are “Mary Street mixed use (retail, market and 120+ residential buildings).

1. How does council propose these outcomes be achieved without the destruction of the market as we know it?
2. Why does Council continue to mislead the community with claims that they have ‘taken to heart’ the communities expressed love for the market as it is and continue to spin this as love of the market attributes alone?
3. Why do Council officers continue to prepare and present a majority of options for the redevelopment of Preston Market that include demolishing and moving of the market footprint elsewhere on the site?

Response

Council is steadfast in its commitment to retain Preston Market on site and to protect all the important elements– the architectural and cultural heritage, the traders and the market identity.

The state government is now developing a proposal for a site layout and planning controls. Council will consider how well it thinks the state government proposal achieves the outcomes when the state releases it – likely in the first half of 2021.

It is true that Council has been careful not to pre-judge the site layout that could best protect what’s important at Preston Market. This is because expert advice has found that there are significant potential risks that need to be carefully considered when all the information is at hand.

The detailed work that Council has done puts it in a good position to advocate for what's important. This includes work to understand the heritage value of the building and to advocate for a heritage overlay.

- **Ruth Liston**

Given widespread ongoing local demand, has Council attempted to negotiate with private contractor LMS to facilitate safe public access to Northcote Golf Course during non-peak golf times during the ongoing pandemic? What has been the outcome of these negotiations?

Response

I can confirm that Council did enter into negotiations with the Northcote Public Golf Course operator, Leisure Management Services (LMS) for a shared use arrangement for the site. Negotiations explored options for shared use that might best suit both parties and was not limited to exploring only non-peak golf times.

These negotiations have not been able to set mutually agreeable terms and therefore the terms of the operational contract for use of the site as a public golf course (including foot golf) have resumed.

To-date, Council has made no decision in relation to the future of the golf course at this site. However, this matter will be given consideration at this Council meeting as the matter is listed at item 9 of tonight's agenda under Notices of Motion.

I thank you for your insights and I hope that you can stay on-line to observe Council's consideration of the mater at this agenda item.

- **Libby Smith**

Would Council consider paying out the remainder of the management contract with LMS, since it makes a loss, and taking over management of Northcote Golf Course in-house? What would it take for Council to make that decision?

Response

I can confirm that it is within Council's power to break the existing contractual arrangement with Leisure Management Services for the operation of the Northcote Public Golf Course.

For Council to consider this, information to ensure good governance and sound, evidence-based decision making would be required, including (but not be limited to):

- Existing contractual obligations
- Financial implications
- Golf infrastructure provision
- Golf participation analysis and trends
- Access and equity impacts
- Environmental impacts
- Community consultation and engagement.

As there has been no direct community consultation and engagement conducted by Council on future use options (either short or long term) for the site, this would need to occur prior to consideration.

To-date, Council has made no decision in relation to the future of the golf course at this site. However, this matter will be given consideration at this Council meeting as the matter is listed at item 9 of tonight's agenda under Notices of Motion.

I hope that you can stay on-line to observe Council's consideration of the mater at this agenda item.

- **Karen Large - Secretary Darebin Climate Action Now**

Can Council please:

Explain the steps that will be taken to ensure that action on the climate emergency will be integrated across all programs in the new 4 year Council Plan.

Outline the process for developing a new Climate Emergency Plan including whether the plan's budget will be increased to facilitate greater engagement with harder to reach groups and Darebin businesses.

Provide a summary of the achievements of the past four years of the current Climate Emergency Plan and Council's priorities for action in 2021 under this plan.

Response

I want to say also thank you to you and DCAN for the work you are doing on the climate emergency.

Council remains strongly committed to acting on climate. I am proud of the world-wide movement Darebin started by declaring a climate emergency four years ago. And I'm not sure if you know, but I'm a proud recycling and waste champion.

In regards to your first question Council will be engaging community in early 2021 on the Community Vision and Council Plan and we are developing this process at the moment.

We would be interested in hearing your thoughts and one of our managers will contact you to arrange time to meet.

The current Climate Emergency Plan goes through to 2022 and Council is expecting to consider the process it will use to review it over the next 6 months or so.

Good engagement with our diverse community is a high priority for Council and we'll be specifically considering how to do this well

In regards to the details of our current year programs and the current plan, I will ask our manager to discuss this with you when they contact you. There is obviously a lot of detail that is more than I can cover in this meeting.

- **John Nugent**

Could you please advise what this Council is doing with the Dole/Donath Masterplan?

When are the two seats going to be replaced in Donath Reserve, haven't received a reply to my enquiries. I have followed through on these questions a number of times and am disappointed to not have received an answer.

Response

I'm aware you've asked a similar question several times before.

I know you would like to see more improvements at Donath and Dole.

We are making improvements at Donath and Dole this year, including tree planting, seat improvements, extending the path network and installing traffic lights to connect Donath and Dole reserves safely for pedestrians.

I encourage you to keep participating in Council's budget consultations as you did this year. We carefully considered your feedback, along with submissions from Darebin residents across the City.

I understand that one of Council's staff has updated you on seats several times in the last few months. I understand you have also been sent a map showing all the planned changes.

There are still two seats to be installed and a table and chairs. We expect to finish all these before Christmas. I note that the CEO has advised you that officers will no longer respond to repeat questions on matters that you have previously received an answer to.

I would like to thank you for lodging a number of repair and maintenance requests with Council's Customer Service number – we will continue to address these.

6. PETITIONS

6.1 TABLING OF PETITION

Council Resolution

MINUTE NO. 20-136

MOVED: Cr. S Rennie

SECONDED: Cr. G Greco

That the petition signed by approx. 56 persons requesting for trial closure of Gertrude, Adeline and Ester Street, Preston and making the following statement:

'Local Residents of Gertrude, Adeline and Esther Streets in Preston have long discussed the potential closure of the streets, in line with our brother streets, Herbert and Bruce Streets north of Bell. The recent proposal by the Level Crossing Removal Projects (LXRP) for the new Bell Station car park to be accessed by the commuter cars via Gertrude Street and exited via Adeline Street, has galvanised an already cohesive and active Bell resident community.

The overwhelming majority of residents in Gertrude, Adeline and Esther Streets enthusiastically support a 12-month trial closure of three streets.

At this stage, residents do not suggest a particular preference for how and where the streets are to be closed. Residents are looking to workshop options with Council engineer and analysts. The trial road closure approach is sensibly suggested by residents to allow for community feedback to help inform the location and design of permanent closures.'

be received and referred to the Chief Executive Officer for action.

CARRIED UNANIMOUSLY

6.2 TABLING OF PETITION**Council Resolution****MINUTE NO. 20-137****MOVED: Cr. T McCarthy****SECONDED: Cr. S Rennie**

That the petition signed by 10 persons regarding the Bell Street Railway Overpass Project – Impact on Residents and Businesses and with the accompanying letter stating:

'We are alerting Council and Level Project Removal that the project will have a direct impact upon us (residents, visitors, businesses and their customers) and therefore we are seeking support from Council. We are also requesting to know whether an impact study has been undertaken. Further to this we remain in dark about the exact nature and time line of the proposed construction site.

Below are some of the impacts.

Parking: We received notification 16 Oct 2020 that construction vehicles would occupy parking area directly in front of us (residents, visitors, and businesses). From Monday 26 Oct "long term closure of all car parks on the western side of Railway Place East, between Miller and Esther street," Preston. Operation of construction vehicles and equipment; increased vehicle movements traffic management etc....." As a result, residents, visitors, and business and their customers will lose parking provision.

Sound: There will be considerable noise and disruption because of construction and ongoing traffic

Pollution: Increased traffic and dust and engine fumes

Following are some suggested measures that would help reduce these impacts:

- a. We seek permits for residents, visitors and business owners to park in time limited areas in neighbouring streets.*
- b. Some of the road currently allocated for construction (in front of 7 town houses) could be relocated to the other side of Railway Place East to Railway Place West which is located between Oakover Road and Showers streets where there are only two homes and a vacant block in this entire street as opposed to 7 town houses and several business.*
- c. We would like more clarity around relocation options during intense construction periods and we further request the option of sound proofing should relocating not be viable. It should be noted that relocation is not reasonable for businesses in this area.*
- d. We request steps be taken to ensure minimal sound impact and privacy during the construction period.'*

be received and referred to the Chief Executive Officer for action.

CARRIED UNANIMOUSLY

6.3 TABLING OF PETITION**Council Resolution****MINUTE NO. 20-138**

MOVED: Cr. T McCarthy
SECONDED: Cr. S Rennie

That the online petition signed by 9476 persons regarding the Northcote Golf Course and with the accompanying statement:

'Melbourne's second lockdown has highlighted the need for open access to the Northcote Golf Course parkland. In this high-density area, Darebin and nearby Moreland councils have some of the worst access to open green space per capita.

It has been a revelation to experience the wonder and beauty of this park. A recent survey of 2,277 people revealed we had over 3,800 visits to the park each week, with hundreds more visiting daily. According to Darebin Council, the course averages 18,000 rounds of golf per year - less than 350 people a week.

Access to open green space benefits mental health and wellbeing, creativity, care for the environment and each other, resilience, and recovery. The survey results also demonstrate the strong positive impact access to this space is having for local people.

This is public land owned by Darebin City Council, yet Council pays \$140,000 each year to private property managers to maintain the golf course exclusively for small numbers of people and subsidise their golfing fees. Less than half of the members live in Darebin and 86% are men. The club has been withering for years.

Our survey results show 85% of local people want the park converted to uses other than just golf. It's time for the local community to reclaim the wonderful site.'

be considered by Council in conjunction with the item listed in tonight's Agenda.

CARRIED UNANIMOUSLY**6.4 TABLING OF PETITION****Council Resolution****MINUTE NO. 20-139**

MOVED: Cr. T Hannan
SECONDED: Cr. T McCarthy

That the petition signed by 50 persons requesting open access to allow dog owners to utilise the Bill Lawry oval as a dog off-leash facility and stating:

'That Council allow dog owners to utilise the Bill Lawry oval as a dog off-leash facility. As is the case in Yarra Council, where the Victoria Oval is able to be utilised as a dog off-leash park when the ground is not being utilised for sporting events and training, it is important that Darebin dog owners also have access to an enclosed oval for use as an off-leash dog facility.'

be received and referred to Chief Executive Officer for action.

CARRIED UNANIMOUSLY

7. CONSIDERATION OF REPORTS

7.1 GOVERNANCE - COMMITTEES AND COUNCILLOR APPOINTMENTS

EXECUTIVE SUMMARY

The purpose of this report is to seek Council endorsement of various committees (Standing Committees and Advisory Committees) and to nominated Councillor delegates to these Committees and a range of External Committees and Organisations. The report also addresses a process underway to standardise the Terms of Reference that govern Council Advisory Committees.

Standing Committees

These committees make decisions on behalf of Council under delegated authority (in the case of the two Delegated Committees) and provide advice on specific areas of Council business.

State-wide, Metropolitan, Regional and Darebin-based organisations

Appropriate representation on state-wide, metropolitan, regional and Darebin-based organisations enables Council to further its advocacy and engagement goals, and to gather information about sector opportunities and emerging issues, to inform decision-making.

Community Advisory Committees and Community Reference Groups

Council Community Advisory Committees and Community Reference Groups facilitate community participation and input into policy and service development, and assist with facility, project and event management.

Draft Advisory Committee Standard Terms of Reference

Draft standard Terms of Reference are proposed to be used by all Darebin Advisory Committees, subject to further Councillor feedback and committee consultation.

Recommendation

Part 1 - Establishment of Standing Committees

That Council:

- (1) Pursuant to section 63 of the *Local Government Act 2020*, (the Act) resolves to re-establish the **Planning Committee** as a Delegated Committee until such time as Council makes a further resolution on the matter.
- (2) Approves the Planning Committee Instrument of Delegation as provided at **(Appendix B)** to ensure the Planning Committee has the power to make decisions on relevant matters and notes that:
 - a. The Instrument of delegation comes into force immediately the Common Seal of Council is affixed to the Instrument and remains in force until Council determines to vary or revoke it; and
 - b. The powers, discretions and authorities conferred on the Planning Committee by the Instrument must be exercised in accordance with the schedule

set out in the Instrument and with any guidelines or policies Council may from time to time adopt

- (3) Pursuant to section 63 of the Act, resolves to re-establish the Hearing of Submissions Committee until such time as Council makes a further resolution on the matter.
- (4) Approves the Hearing of Submissions Committee Instrument of Delegation (Appendix C) to ensure the Committee has the power to fulfil its legislative obligations.
- (5) Resolves to re-establish the CEO Employment Matters Committee as an Advisory Committee until such time as Council makes a further resolution on the matter, with the purpose, authority, composition and responsibilities as detailed in the CEO Employment Matters Committee Charter – **Appendix D**.
- (6) Appoints Councillor members to all the Standing Committees as detailed in **Appendix I** until such time as Council makes a further resolution on the matter.

Part 2 - Appointment of Councillor Delegates to State-wide, Metropolitan, Regional and Darebin-based organisations

That Council:

- (1) Appoint Councillor representatives to the organisations and entities as listed in **Appendix J** for a period of 12 months, or until such time as Council makes a further resolution on the matter.

Part 3 - Appointment of Councillor Delegates to Community Advisory Committees and Community Reference Groups

That Council:

- (1) Re-establishes the Community Advisory Committees and Community Reference Groups listed in **Appendix G** for a period of 12 months (or as specifically established) or until such time as Council makes a further resolution on the matter, and
- (2) Appoints the appropriate number of Councillors (if required) as detailed in **Appendix K** as members of each Committee until the Special Council meeting to elect the Mayor and Deputy Mayor in 2021

Part 4 – Draft Advisory Committee Standard Terms of Reference

That Council:

- (1) Notes the draft Advisory Committee Standard Terms of Reference and proposed approach to consult with Community Advisory Committees and that the results of this consultation be reported to the 21 December 2020 Council Meeting.

Motion

MOVED: Cr. G Greco
SECONDED: Cr. T McCarthy

Part 1 - Establishment of Standing Committees -

That Council:

- (1) Pursuant to section 63 of the *Local Government Act 2020*, (the Act) resolves to re-establish the **Planning Committee** as a Delegated Committee until such time as Council makes a further resolution on the matter.
- (2) Approves the Planning Committee Instrument of Delegation as provided at **(Appendix B)** to ensure the Planning Committee has the power to make decisions on relevant matters, with section 10 of the Schedule to be amended to allow applicant and each submitter to speak for 3 minutes and with footnote 1 in the Schedule to be amended to allow multiple objections from one address to be each counted as a single objection, and that Council notes:
 - a. The Instrument of delegation comes into force immediately the Common Seal of Council is affixed to the Instrument and remains in force until Council determines to vary or revoke it; and
 - b. The powers, discretions and authorities conferred on the Planning Committee by the Instrument must be exercised in accordance with the schedule set out in the Instrument and with any guidelines or policies Council may from time to time adopt
- (3) Pursuant to section 63 of the Act, resolves to re-establish the Hearing of Submissions Committee until such time as Council makes a further resolution on the matter.
- (4) Approves the Hearing of Submissions Committee Instrument of Delegation (Appendix C) to ensure the Committee has the power to fulfil its legislative obligations.
- (5) Resolves to re-establish the CEO Employment Matters Committee as an Advisory Committee until such time as Council makes a further resolution on the matter, with the purpose, authority, composition and responsibilities as detailed in the CEO Employment Matters Committee Charter – **Appendix D** subject to the composition of the Advisory Committee being the independent chairperson, the Mayor and all Councillors
- (6) Appoints Councillor members to all the Standing Committees as detailed in **Appendix I** until such time as Council makes a further resolution on the matter.

Part 2 - Appointment of Councillor Delegates to State-wide, Metropolitan, Regional and Darebin-based organisations

That Council:

- (1) Appoint Councillor representatives to the organisations and entities as listed in **Appendix J** (as detailed below) for a period of 12 months, or until such time as Council makes a further resolution on the matter.

State-Wide Metropolitan or Regional Organisation	Nominees required	Councillor Appointments 2020/21
Municipal Association of Victoria	Councillor & Proxy	Cr. Rennie Cr. Messina (Proxy)
Metropolitan Local Government Waste Forum	One Councillor	Cr. Messina
Northern Group Training Ltd (IntoWork)	One Council Officer	
Inner Northern Local Learning and Employment	One Council Officer	
Friends of Baucau INC	One Councillor	Cr. Greco
Metropolitan Transport Forum	One Councillor	Cr. Messina
Northern Alliance for Greenhouse Action	One Councillor	Cr. McCarthy
Global Covenant of Mayors for Climate and Energy	Mayor	Cr. Messina
Northern Council Alliance	Councillor And CEO	Cr. Messina

Part 3 - Appointment of Councillor Delegates to Community Advisory Committees and Community Reference Groups

That Council:

- (1) Re-establishes the Community Advisory Committees and Community Reference Groups listed in **Appendix G** for a period of 12 months (or as specifically established) or until such time as Council makes a further resolution on the matter, subject to the Darebin Nature Trust Terms of Reference being amended to require four Councillor delegates and
- (2) Appoints the appropriate number of Councillors (if required) to the Community Advisory Committees and Community Reference Groups as listed in **Appendix K** (as detailed below) as members of each Committee until the Special Council meeting to elect the Mayor and Deputy Mayor in 2021.

Community Advisory Committee	Nominees required	Councillor Appointments 2020/21
Active and Healthy Ageing Community Board	Three Councillors (Co-Chairs) <i>(Recommended: One Chair, one Deputy Chair and one Councillor to act as a proxy for the Chair and Deputy Chair)</i>	Cr. Greco (Chair) Cr. Rennie (Deputy) Cr. Williams (Proxy)
Climate Emergency Darebin Advisory Committee	Two Councillors	Cr. Rennie (Deputy) Cr. McCarthy (Chair)
Darebin Aboriginal Advisory Committee	At least one Councillor (Chair) <i>(Recommended: One Councillor (Chair) and one proxy)</i>	Cr. Messina (Chair) Cr. Rennie (Proxy) Cr. Laurence (Proxy) Cr. Newton (Proxy) Cr. Greco (Deputy)
Darebin Community Awards Advisory Committee	Mayor of the Day (Chair)	Cr. Messina
Darebin Disability Advisory Committee	One Councillor (Chair) and one proxy	Cr. Williams (Chair) Cr. Laurence (Proxy)
Darebin Domestic Animal Management Reference Group	One Councillor <i>(Recommended: One Councillor and one proxy)</i>	Cr. Williams (Chair) Cr. Laurence (Proxy)
Darebin Education Network	One Councillor (Chair) <i>(Recommended: One Councillor (Chair) and one proxy)</i>	Cr. Rennie (Chair) Cr. Dimitriadis (Proxy)
Darebin Interfaith Council	At least one Councillor (Chair) <i>(Recommended: One Councillor (Chair) and one proxy)</i>	Cr. Greco

Darebin Nature Trust	Four Councillors	Cr. Laurence Cr. Greco Cr. McCarthy (Chair) Cr. Hannan
Darebin Women's Advisory Committee	At least one female Councillor (Chair) <i>(Recommended: One female Councillor (Chair) and one proxy)</i>	Cr. Dimitriadis (Chair)
Municipal Management Committee Emergency Planning	Mayor of the Day Note – Changes to the Emergency Mgt Act 2013 specify that the CEO or a Council staff member nominated by the CEO is to be the Chair of the MEMPC	No Delegate
Sexuality, Sex and Gender Diversity Advisory Committee	One Councillor (Chair) <i>(Recommended: One Councillor (Chair) and one proxy)</i>	Cr. Newton
Welcoming Cities Community Reference Group	One Councillor	Cr. Greco
Youth Jury	No Councillor delegate required	N/a
Intercultural Centre Community Reference Group	No Councillor delegate required	N/a
Arts & Heritage Advisory Committee Established April 2020	One Councillor and one proxy	Cr. Newton Cr. Messina (Proxy)
CEO Employment Matters Committee	All Councillors	Cr. Messina Cr. Greco Cr. Laurence Cr. Rennie Cr. Newton Cr. Hannan Cr. Dimitriadis Cr. Williams Cr. McCarthy

Audit and Risk Committee		Cr. Messina Cr. Hannan
Melbourne Innovation Centre		Cr. McCarthy Cr. Messina
Darebin Ethnic Communities Council		Cr. Dimitriadis Cr. Greco
Darebin Creek Management Committee Inc		Cr. Dimitriadis
Merri Creek Management Committee Inc		Cr Hannan Cr Greco (Proxy)

Part 4 – Draft Advisory Committee Standard Terms of Reference

That Council:

- (1) Notes the draft Advisory Committee Standard Terms of Reference and proposed approach to consult with Community Advisory Committees and that the results of this consultation be reported to the February 2021 Council Meeting.

The motion was put and carried unanimously

Council Resolution

MINUTE NO. 20-140

MOVED: Cr. G Greco
SECONDED: Cr. T McCarthy

Part 1 - Establishment of Standing Committees -

That Council:

- (1) Pursuant to section 63 of the *Local Government Act 2020*, (the Act) resolves to re-establish the **Planning Committee** as a Delegated Committee until such time as Council makes a further resolution on the matter.
- (2) Approves the Planning Committee Instrument of Delegation as provided at **(Appendix B)** to ensure the Planning Committee has the power to make decisions on relevant matters, with section 10 of the Schedule to be amended to allow applicant and each submitter to speak for 3 minutes and with footnote 1 in the Schedule to be amended to allow multiple objections from one address to be each counted as a single objection, and that Council notes:
 - a. The Instrument of delegation comes into force immediately the Common Seal of Council is affixed to the Instrument and remains in force until Council determines to vary or revoke it; and
 - b. The powers, discretions and authorities conferred on the Planning Committee by the Instrument must be exercised in accordance with the schedule set out in the Instrument and with any guidelines or policies Council may from time to time adopt.

- (3) Pursuant to section 63 of the Act, resolves to re-establish the Hearing of Submissions Committee until such time as Council makes a further resolution on the matter.
- (4) Approves the Hearing of Submissions Committee Instrument of Delegation (Appendix C) to ensure the Committee has the power to fulfil its legislative obligations.
- (5) Resolves to re-establish the CEO Employment Matters Committee as an Advisory Committee until such time as Council makes a further resolution on the matter, with the purpose, authority, composition and responsibilities as detailed in the CEO Employment Matters Committee Charter – **Appendix D** subject to the composition of the Advisory Committee being the independent chairperson, the Mayor and all Councillors.
- (6) Appoints Councillor members to all the Standing Committees as detailed in **Appendix I** until such time as Council makes a further resolution on the matter.

Part 2 - Appointment of Councillor Delegates to State-wide, Metropolitan, Regional and Darebin-based organisations

That Council:

- (1) Appoint Councillor representatives to the organisations and entities as listed in **Appendix J** (as detailed below) for a period of 12 months, or until such time as Council makes a further resolution on the matter.

State-Wide Metropolitan or Regional Organisation	Nominees required	Councillor Appointments 2020/21
Municipal Association of Victoria	Councillor & Proxy	Cr. Rennie Cr. Messina (Proxy)
Metropolitan Local Government Waste Forum	One Councillor	Cr. Messina
Northern Group Training Ltd (IntoWork)	One Council Officer	
Inner Northern Local Learning and Employment	One Council Officer	
Friends of Baucau INC	One Councillor	Cr. Greco
Metropolitan Transport Forum	One Councillor	Cr. Messina
Northern Alliance for Greenhouse Action	One Councillor	Cr. McCarthy
Global Covenant of Mayors for Climate and Energy	Mayor	Cr. Messina

Northern Council Alliance	Councillor And CEO	Cr. Messina
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Part 3 - Appointment of Councillor Delegates to Community Advisory Committees and Community Reference Groups

That Council:

- (1) Re-establishes the Community Advisory Committees and Community Reference Groups listed in **Appendix G** for a period of 12 months (or as specifically established) or until such time as Council makes a further resolution on the matter, subject to the Darebin Nature Trust Terms of Reference being amended to require four Councillor delegates and
- (2) Appoints the appropriate number of Councillors (if required) to the Community Advisory Committees and Community Reference Groups as listed in **Appendix K** (as detailed below) as members of each Committee until the Special Council meeting to elect the Mayor and Deputy Mayor in 2021.

Community Advisory Committee	Nominees required	Councillor Appointments 2020/21
Active and Healthy Ageing Community Board	Three Councillors (Co-Chairs) <i>(Recommended: One Chair, one Deputy Chair and one Councillor to act as a proxy for the Chair and Deputy Chair)</i>	Cr. Greco (Chair) Cr. Rennie (Deputy) Cr. Williams (Proxy)
Climate Emergency Darebin Advisory Committee	Two Councillors	Cr. Rennie (Deputy) Cr. McCarthy (Chair)
Darebin Aboriginal Advisory Committee	At least one Councillor (Chair) <i>(Recommended: One Councillor (Chair) and one proxy)</i>	Cr. Messina (Chair) Cr. Rennie (Proxy) Cr. Laurence (Proxy) Cr. Newton (Proxy) Cr. Greco (Deputy)
Darebin Community Awards Advisory Committee	Mayor of the Day (Chair)	Cr. Messina
Darebin Disability Advisory Committee	One Councillor (Chair) and one proxy	Cr. Williams (Chair) Cr. Laurence (Proxy)
Darebin Domestic Animal Management Reference Group	One Councillor <i>(Recommended: One Councillor and one proxy)</i>	Cr. Williams (Chair) Cr. Laurence (Proxy)

Darebin Education Network	One Councillor (Chair) <i>(Recommended: One Councillor (Chair) and one proxy)</i>	Cr. Rennie (Chair) Cr. Dimitriadis (Proxy)
Darebin Interfaith Council	At least one Councillor (Chair) <i>(Recommended: One Councillor (Chair) and one proxy)</i>	Cr. Greco
Darebin Nature Trust	Four Councillors	Cr. McCarthy (Chair) Cr. Laurence Cr. Greco Cr. Hannan
Darebin Women's Advisory Committee	At least one female Councillor (Chair) <i>(Recommended: One female Councillor (Chair) and one proxy)</i>	Cr. Dimitriadis (Chair)
Municipal Management Committee Emergency Planning	Mayor of the Day Note – Changes to the Emergency Mgt Act 2013 specify that the CEO or a Council staff member nominated by the CEO is to be the Chair of the MEMPC	No Delegate
Sexuality, Sex and Gender Diversity Advisory Committee	One Councillor (Chair) <i>(Recommended: One Councillor (Chair) and one proxy)</i>	Cr. Newton
Welcoming Cities Community Reference Group	One Councillor	Cr. Greco
Youth Jury	No Councillor delegate required	N/a
Intercultural Centre Community Reference Group	No Councillor delegate required	N/a

Arts & Heritage Advisory Committee Established April 2020	One Councillor and one proxy	Cr. Newton Cr. Messina (Proxy)
CEO Employment Matters Committee	All Councillors	Cr. Messina Cr. Greco Cr. Laurence Cr. Rennie Cr. Newton Cr. Hannan Cr. Dimitriadis Cr. Williams Cr. McCarthy
Audit and Risk Committee		Cr. Messina Cr. Hannan
Melbourne Innovation Centre		Cr. McCarthy Cr. Messina
Darebin Ethnic Communities Council		Cr. Dimitriadis Cr. Greco
Darebin Creek Management Committee Inc		Cr. Dimitriadis
Merri Creek Management Committee Inc		Cr. Hannan Cr. Greco (Proxy)

Part 4 – Draft Advisory Committee Standard Terms of Reference

That Council:

- (1) Notes the draft Advisory Committee Standard Terms of Reference and proposed approach to consult with Community Advisory Committees and that the results of this consultation be reported to the February 2021 Council Meeting.

CARRIED UNANIMOUSLY

7.2

AUDIT & RISK COMMITTEE MEMBERSHIP

EXECUTIVE SUMMARY

The Audit & Risk Committee (the Committee) is a committee established in accordance with section 53 and 54 of the *Local Government Act 2020* (the Act) to assist Darebin City Council (Council) in fulfilling its responsibilities relating to external financial and performance reporting, risk and financial management, corporate governance, internal control systems and providing advice to drive continuous improvement.

Ms Lisa Tripodi, one of the Committee's external members, is set to complete her final term of appointment on 31 December 2020. Ms Tripodi served the full four-year term on the Committee and was extended for an additional 5 months by Council resolution on 24 February 2020.

An expression-of-interest for a new external member was advertised in *The Age*, *SEEK*, and Council's website on 7 October 2020. A selection panel comprising the General Manager Governance and Engagement, Acting Manager Property & Business Improvement and Coordinator Risk & Improvement has recommended a preferred candidate for appointment to the committee. Details about the selection process are attached in **Appendices A–C** (Confidential).

Recommendation

That Council appoints _____ as an external member Council's Audit & Risk Committee for a term of two years (from the date of resolution to December 2022) with an option of a further two-year term by mutual consent (concluding December 2024).

6:48pm Cr. Williams left the meeting.

Council Resolution**MINUTE NO. 20-141**

MOVED: Cr. S Rennie
SECONDED: Cr. T Laurence

That Council appoints Lisa Tripodi as an external member Council's Audit & Risk Committee for a term of two years (from the date of resolution to December 2022) with an option of a further two-year term by mutual consent (concluding December 2024).

CARRIED UNANIMOUSLY

6:51pm Cr. Williams returned to the meeting.

7.3 COMMUNITY ENGAGEMENT FRAMEWORK

EXECUTIVE SUMMARY

This report presents the updated Community Engagement Policy (attached as **Appendix A**), which will supersede the existing Community Engagement Strategy and Framework. The updates in the proposed Community Engagement Policy meet the community engagement requirements under the new *Local Government Act 2020* and integrate the Towards Equality Framework into our engagement approach, to ensure all members of the community have the opportunity to participate. Engagement standards to action Council's Statement of Commitment to Aboriginal and Torres Strait Islander people are also included.

The updates in the proposed Community Engagement Policy will help Council to not only achieve best practice but also to ensure compliance with the Local Government Act and improve our organisational guidance so we can deliver on our engagement commitments to the community.

The community engagement plan for the consultation of the proposed Community Engagement Policy (attached as **Appendix B**) provides the timelines and the detailed next steps for the proposed Policy. To execute the community engagement plan and undertake meaningful, equitable and inclusive engagement process there will be additional resources and funds required.

The Manager Communications and Engagement introduced the report and advised that she had amended her Officer Recommendation to extend the engagement period on the policy as follows.

That Council:

- (1) Endorses the updated Community Engagement Policy for release for community engagement.
- (2) Endorses the community engagement plan for consultation on the proposed Policy, *with the extension of the engagement period from 8 December to 22 January.*

The recommendation below has been amended accordingly.

Recommendation

That Council:

- (1) Endorses the updated Community Engagement Policy for release for community engagement.
- (2) Endorses the community engagement plan for consultation on the proposed Policy, with the extension of the engagement period from 8 December to 22 January.

Council Resolution

MINUTE NO. 20-142

MOVED: Cr. T McCarthy
SECONDED: Cr. G Greco

That Council:

- (1) Endorses the updated Community Engagement Policy for release for community engagement.
- (2) Endorses the community engagement plan for consultation on the proposed Policy, with the extension of the engagement period from 8 December to 22 January.

CARRIED UNANIMOUSLY

7.4 2020–21 QUARTER 1 COUNCIL PLAN ACTION PLAN PROGRESS REPORT INCLUDING FINANCIAL REPORT

EXECUTIVE SUMMARY

Council is required by the *Local Government Act* (the Act) to prepare a Council Plan containing the strategic objectives of Council, strategies for achieving those objectives, and indicators to monitor the achievement of those objectives.

The attached report provides a comprehensive summary of Council's activities, including progress towards achieving agreed Council Plan actions, financial performance and the delivery of the capital works program for the three months to 30 September 2020. The provision of an integrated report detailing outputs is a recent initiative and reflects Councils commitment to improved transparency.

To comply with the Act, the report includes the following comparisons for the three months ended 30 September 2020:

- Actual and budgeted operating revenues and expenses
- Actual and budgeted capital revenues and expenses
- Actual and budgeted movements in the balance sheet
- Actual and budgeted movements in the cash flow statement.

Recommendation

That Council:

- (1) Notes the 2020–21 Quarter 1 Council Plan Action Plan Progress Report at **Appendix A**.
- (2) Notes the Financial Report (commencing page 59 in **Appendix A**) for the 3 months ended 30 September 2020.

Council Resolution**MINUTE NO. 20-143**

MOVED: Cr. T McCarthy
SECONDED: Cr. S Newton

That Council:

- (1) Notes the 2020–21 Quarter 1 Council Plan Action Plan Progress Report at **Appendix A**.
- (2) Notes the Financial Report (commencing page 59 in **Appendix A**) for the 3 months ended 30 September 2020.

CARRIED UNANIMOUSLY

7.5 APPROVAL OF MICROSOFT ENTERPRISE AGREEMENT CONTRACT AWARD

EXECUTIVE SUMMARY

This report seeks Council endorsement to enter into a new 3-year Enterprise Agreement with Microsoft from 11 December 2020 for the provision of specified Microsoft products for use across the organisation.

The Council uses Microsoft products extensively, including individual user products such as Microsoft Windows, Microsoft Office 365 Cloud-based Email, SharePoint, MS Team, Defender, and Anti-theft protection. Back office products such as Microsoft Server Operating System, Microsoft Exchange, and Microsoft SQL Server and Azure Cloud Services. These products are of critical importance for Council operations and it is recommended that Council continue using these products to maintain stability of work processes and protocols across the whole of Council.

Office 365 and MS Team are essential tools for improving the productivity and collaboration of the average user. The production of any document, presentation, or email communication would be impossible without these products.

The licenses for the products will allow for a continuation of the user experience, maintain optimal security, reliability, and support the working from Anywhere capabilities.

The new agreement must be executed before 11 December 2020 to ensure Council avoids losing the benefit of having paid a one-off purchase of software licensing rights and access to Cloud-based services such as Microsoft Office 365.

Recommendation**That Council:**

- (1) Awards Contract CT2020118 for the Renewal of Microsoft Enterprise Agreement to for the contract sum of, for the period 11 December 2020 to 30 November 2023.
 - (2) Approves an amount of for Azure Cloud Services and backup storage. This service was excluded from the RFQ as these numbers cannot be predicted precisely in advance. Reasonable estimates have been made based on the previous usage of this service for the past 12 months.
 - (3) Authorises the Chief Executive Officer to finalise and execute the contract documentation on behalf of the Council.
-

Council Resolution**MINUTE NO. 20-144**

MOVED: Cr. S Rennie
SECONDED: Cr. T McCarthy

That Council:

- (1) Awards Contract CT2020118 for the Renewal of Microsoft Enterprise Agreement to **Insight Enterprises Australia Pty Ltd** for the contract sum of **\$3,152,457 GST inclusive**, for the period 11 December 2020 to 30 November 2023.
- (2) Approves an amount of \$444,933 GST inclusive for Azure Cloud Services and backup storage from Insight Enterprises Australia Pty Ltd. This service was excluded from the RFQ as these numbers cannot be predicted precisely in advance. Reasonable estimates have been made based on the previous usage of this service for the past 12 months.
- (3) Authorises the Chief Executive Officer to finalise and execute the contract documentation on behalf of the Council.

CARRIED UNANIMOUSLY

7.18pm Cr. Rennie left the meeting

7.19pm Cr. Rennie returned to the meeting

**7.6 CONTRACT NO. CT202054 - CHEDDAR ROAD.
REHABILITATION & SIGNALISED INTERSECTION AT
CHEDDAR ROAD & DOLE AVE, RESERVOIR**

EXECUTIVE SUMMARY

The purpose of this report is to seek Council's approval to appoint a contractor for the construction of Cheddar Rd. Rehabilitation & Signalised Intersection at Cheddar Rd. & Dole Ave, Reservoir

The scope of CT202054 includes:

- The reconstruction and/ or resurfacing of sections of Cheddar Road between Hickford Street and Lloyd Avenue
- The road widening and installation of traffic signals at the intersection of Cheddar Road and Dole Avenue.
- The construction of a shared path from Donath Reserve to Dole Avenue.

A publicly advertised Request for Tender (RFT) was released on 12 September 2020 for the contract. The RFT closed on 15 October 2020 with submissions from 9 companies being received. The tender evaluation panel has evaluated the tenders and recommends awarding the contract to the preferred tenderer. The proposed contract arrangement is a lump sum contract and works are expected to be completed by the end of May 2021.

Recommendation

That Council:

- (1) Awards Contract No. CT202054 for the construction of Cheddar Rd. Rehabilitation & Signalised Intersection at Cheddar Rd. & Dole Ave, Reservoir. to _____ for the contract sum of \$ _____ (GST inclusive);
- (2) Approves a contingency amount of \$ _____ (inclusive of GST), being approximately ____% of the Contract amount, to be used if required for variations and other unforeseen items as part of Contract No. CT202054; and
- (3) Authorises the Chief Executive Officer to finalise and execute the contract documentation on behalf of Council.

Council Resolution

MINUTE NO. 20-145

MOVED: Cr. T Laurence
SECONDED: Cr. J Williams

That Council:

Awards Contract No. CT202054 for the Construction of Cheddar Rd. Rehabilitation & Signalised Intersection at Cheddar Rd. & Dole Ave, Reservoir to **Prestige Paving Pty Ltd** for the contract sum of **\$1,328,720.04** (GST inclusive);

- (1) Approves a contingency amount of **\$132,000** (inclusive of GST), being approximately **10%** of the Contract amount, to be used if required for variations and other unforeseen items as part of Contract No. CT202054; and
- (2) Authorises the Chief Executive Officer to finalise and execute the Contract documentation on behalf of Council.

CARRIED UNANIMOUSLY

7.7 BT CONNOR SENIOR PAVILION CONSTRUCTION - CT2019173

EXECUTIVE SUMMARY

This report seeks Council approval to appoint a suitably qualified and experienced contractor to carry out the construction of the BT Connor Reserve Senior Pavilion – CT2019173.

On 26 September 2020, a publicly advertised Request for Tender (RFT) was released for the construction of the BT Connor Reserve senior pavilion. The proposed work consists of the demolition of the old existing pavilion and construction of a new pavilion consisting of community and social space, four change rooms inclusive of toilet and shower facilities.

On 22 October 2020, the RFT closed resulting in twelve (12) submissions being received. The Tender Evaluation Panel (TEP) has evaluated the tenders and recommends awarding the contract (CT2019173) to a suitable building contractor.

The proposed contract arrangement is a lump sum contract. Works are programmed to commence in February 2021 and be completed by the end of November 2021.

This report is a summary of the tender process inclusive of submissions, evaluation and recommendations.

Recommendation

That Council:

- (1) Council enters into a contract with _____ for the construction of the BT Connor Reserve Senior Pavilion (CT2019173) for the lump sum of \$ _____ (inclusive of GST);

- (2) Council approves a contingency amount of \$_____ (inclusive of GST), being approximately ___% of the contract amount, to be used if required for variations and other unforeseen items as part of Contract No. CT2019173;
- (3) Council authorises the Chief Executive Officer to finalise and execute the contract documentation on behalf of Council.

Council Resolution

MINUTE NO. 20-146

MOVED: Cr. G Greco
SECONDED: Cr. J Williams

That Council:

- (1) Council enters into a contract with **Eastern Property Services Pty Ltd** for the construction of the BT Connor Reserve senior pavilion (CT2019173) for the lump sum of **\$2,115,666.30** (inclusive of GST);
- (2) Council approves a contingency amount of **\$212,300** (inclusive of GST), being approximately **10%** of the contract amount, to be used if required for variations and other unforeseen items as part of Contract No. CT2019173;
- (3) Council authorises the Chief Executive Officer to finalise and execute the contract documentation on behalf of Council.

CARRIED UNANIMOUSLY

**7.8 CT202068 - CONTRACT AWARD FOR DAREBIN
RESOURCE RECOVERY CENTRE RETAINING WALL
CONSTRUCTION**

EXECUTIVE SUMMARY

The repair of the existing waste transfer deck retaining wall at the Darebin Resource Recovery Centre has been identified as a high priority due to the deteriorated condition of the existing retaining wall which is at the end of its functional life. The waste transfer deck is used extensively by the local community.

In 2019, Council engaged ACOR Consultants to prepare a structural condition assessment of the retaining wall and surrounding structure which included a review of prior architectural and structural documentation as well as a visual non-invasive investigation of the site. The report's recommendations are that the retaining wall presents a high safety risk due to its compromised retaining capacity and there are existing signs of failure. ACOR Consultants' recommendation is to rectify the wall for structural capacity within the next 12 months (maximum).

The report found the surrounding structure is generally considered in a serviceable condition with some isolated areas that are damaged and does not need any repair work.

On 25 September 2020, a Request for Tender (RFT) was released for the refurbishment works to the Darebin Resource Recovery Centre Retaining Wall to 7 contractors on the Victorian State Government Construction Supplier Register.

On 15 October 2020, the RFT closed resulting in 6 submissions being received. The Tender Evaluation Panel (TEP) has evaluated the tenders and recommends awarding the contract to a suitable building contractor.

The proposed contract arrangement is a lump sum contract. Works are programmed to commence late January 2021 and be completed by the end of July 2021.

This report is a summary of the tender process inclusive of submissions, evaluation and recommendations.

Recommendation

That Council:

- (1) Awards Contract CT202068 for the Darebin Resource Recovery Centre Retaining Wall Construction to _____ for the total contract value of \$_____ (inclusive of GST and tender option 2),
- (2) approves a contingency amount of \$_____ (inclusive of GST), being approximately 15% of the contract amount, to be used if required for latent conditions or other unforeseen items;
- (3) Council authorises the Chief Executive Officer to finalise and execute the contract documentation on behalf of Council.

Council Resolution

MINUTE NO. 20-147

MOVED: Cr. S Rennie
SECONDED: Cr. T McCarthy

That Council:

- (1) Awards Contract CT202068 for the Darebin Resource Recovery Centre Retaining Wall Construction to Eastern Property Services Pty Ltd for the total contract value of **\$963,209.50** (inclusive of GST and tender option 2),
- (2) Approves a contingency amount of **\$143,000** (inclusive of GST), being approximately **15%** of the contract amount, to be used if required for latent conditions or other unforeseen items,
- (3) Council authorises the Chief Executive Officer to finalise and execute the contract documentation on behalf of Council.

CARRIED UNANIMOUSLY

7.9 SPORTS INFRASTRUCTURE LOANS SCHEME - NARC REDEVELOPMENT PROJECT

EXECUTIVE SUMMARY

The Northcote Aquatic and Recreation Centre (NARC) redevelopment project continues to progress with the detailed design phase almost complete.

The financial resourcing of the redevelopment of NARC is included in Council's long-term financial plan. The Strategic Resource Plan shows that Council will borrow \$12M in 2021-22 and \$34M in 2022-23 towards the cost of the project with the remaining amount to be funded from Council's accumulated cash reserves.

The State Governments \$100 million Community Sports Infrastructure Loans Scheme (CSILS) supports the delivery of community sport and recreation infrastructure by offering low interest government guaranteed loans of between \$500,000 and \$10M to organisations with the capacity to deliver community sport and recreation infrastructure and service a loan.

This report recommends that Council endorse the lodgement of an application to the CSILS for \$10M and to undertake a public tender process in 2021-22 for \$2M and any additional amount required should Council be unsuccessful with all or part of the CSILS application.

Recommendation

That Council:

- (1) Authorises the CEO to borrow \$12m in 2021-22 for the Northcote Aquatic and Recreation Centre (NARC) redevelopment including the lodgement of an application to the Community Sports Infrastructure Loans Scheme in December 2020 for \$10m.
- (2) Undertake a public tender process in 2021-22 for \$2M and any additional amount required should Council be unsuccessful with all or part of the CSILS application (up to \$12m).

Council Resolution

MINUTE NO. 20-148

MOVED: Cr. S Rennie
SECONDED: Cr. T Hannan

That Council:

- (1) Authorises the CEO to borrow \$12m in 2021-22 for the Northcote Aquatic and Recreation Centre (NARC) redevelopment including the lodgement of an application to the Community Sports Infrastructure Loans Scheme in December 2020 for \$10m.
- (2) Undertake a public tender process in 2021-22 for \$2M and any additional amount required should Council be unsuccessful with all or part of the CSILS application (up to \$12m)

.CARRIED UNANIMOUSLY

7.10 JOHN CAIN MEMORIAL PARK INTERSECTION IMPROVEMENTS

EXECUTIVE SUMMARY

As a part of the continuing improvement and upgrade works currently being undertaken at the John Cain Memorial Park (JCMP), Council is being asked to commence statutory procedures enabling it to utilise approximately 1,231m² section of the JCMP land along its frontage to Darebin Road, Thornbury for the purposes of widening Darebin Road and providing an improved and safer intersection treatment for the entrance of the JCMP with Darebin Road.

Recommendation

That Council:

- (1) Endorse the public notification process to commence under Section 223 of the Local Government Act 1989 (LGA) in relation to the John Cain Memorial Park (JCMP) road improvement works and land matters.
- (2) Seeks public comment in relation to the improvement works and land matters.
- (3) Notes that a further report will be presented to Council early 2021 to make a final decision in relation to the road improvement works and land matters.

Council Resolution**MINUTE NO. 20-149**

MOVED: Cr. S Rennie
SECONDED: Cr. J Williams

That Council

- (1) Endorse the public notification process to commence under Section 223 of the Local Government Act 1989 (LGA) in relation to the John Cain Memorial Park (JCMP) road improvement works and land matters.
- (2) Seeks public comment in relation to the improvement works and land matters.
- (3) Notes that a further report will be presented to Council early 2021 to make a final decision in relation to the road improvement works and land matters.

CARRIED UNANIMOUSLY

8. CONSIDERATION OF RESPONSES TO PETITIONS, NOTICES OF MOTION AND GENERAL BUSINESS

Nil

9. NOTICES OF MOTION

9.1 NORTHCOTE GOLF COURSE

Councillor: Trent McCarthy

Take notice that at the Council Meeting to be held on 7 December 2020, it is my intention to move:

***That** Council receives a report no later than the March 2021 Council Meeting on options for an inclusive and deliberative process of community consultation regarding opportunities for broader community use of Northcote Golf Course, including multi-use, and rewilding of parts of the course. The report should outline the costs and timeframes of the consultation options, along with outcomes of any consultation already undertaken with Wurundjeri Woi Wurrung Elders as the Traditional Owners. The report should also outline actions already taken and still to be taken to enable broader community use of Northcote Golf Course in the interim.*

Motion

MOVED: Cr. T McCarthy
SECONDED: Cr. T Laurence

That Council receives a report no later than the March 2021 Council Meeting on options for an inclusive and deliberative process of community consultation regarding opportunities for broader community use of Northcote Golf Course, including multi-use, and rewilding of parts of the course. The report should outline the costs and timeframes of the consultation options, along with outcomes of any consultation already undertaken with Wurundjeri Woi Wurrung Elders as the Traditional Owners. The report should also outline actions already taken and still to be taken to enable broader community use of Northcote Golf Course in the interim.

Amendment

MOVED: Cr. E Dimitriadis
SECONDED: Cr. J Williams

That Council receives a report no later than the March 2021 Council Meeting on options for an inclusive and deliberative process of community consultation regarding opportunities for broader community use of Northcote Golf Course, including multi-use, improve biodiversity and additional improved facilities for community use. The report should outline:

- 1) Getting financial support from the State Government to undertake a usage, facilities, site and environmental assessment of the Northcote golf Course to inform any future decision-making in respect of the site.
- 2) the costs and timeframes of the consultation options to ensure that all stakeholders, including golf club(s) and golf users, current course management, community groups, "We Play Golf at Northcote", Merri Creek Management Committee, Traditional Owners, the local community and the State government are appropriately engaged.
- 3) any consultation that needs to be undertaken with the Wurundjeri Woi Wurrung Elders as the Traditional Owners.
- 4) consider actions the Council can take that will allow golfing to continue while enabling broader community use of the Northcote Golf course in the interim.
- 5) opportunities to make the activity of golf more accessible to women, young people, people from diverse backgrounds and of all abilities, and those with less recreational time.

The amendment was put and carried and became the substantive motion before the Council.

CARRIED

For: Cr's. Messina, Greco, Dimitriadis, Laurence and Williams (5)

Against: Cr's. Hannan, McCarthy, Newton and Rennie (4)

Further Amendment

MOVED: Cr. T Hannan

SECONDED: Cr. S Rennie

That point 5 of the substantive motion be replaced with the following:

- 5) opportunities to ensure participation of people of all ages, abilities, identities and backgrounds in all uses of the spaces.

The amendment was put and lost.

LOST

For: Cr's. Hannan, McCarthy, Newton and Rennie (4)

Against: Cr's. Dimitriadis, Greco, Laurence, Messina and Williams (5)

The substantive motion before the Council was put and carried.

Council Resolution

MINUTE NO. 20-150

MOVED: Cr. E Dimitriadis
SECONDED: Cr. J Williams

That Council receives a report no later than the March 2021 Council Meeting on options for an inclusive and deliberative process of community consultation regarding opportunities for broader community use of Northcote Golf Course, including multi-use, improve biodiversity and additional improved facilities for community use. The report should outline:

- 1) Getting financial support from the State Government to undertake a usage, facilities, site and environmental assessment of the Northcote golf Course to inform any future decision-making in respect of the site.
- 2) the costs and timeframes of the consultation options to ensure that all stakeholders, including golf club(s) and golf users, current course management, community groups, "We Play Golf at Northcote", Merri Creek Management Committee, Traditional Owners, the local community and the State government are appropriately engaged.
- 3) any consultation that needs to be undertaken with the Wurundjeri Woi Wurrung Elders as the Traditional Owners.
- 4) consider actions the Council can take that will allow golfing to continue while enabling broader community use of the Northcote Golf course in the interim.
- 5) opportunities to make the activity of golf more accessible to women, young people, people from diverse backgrounds and of all abilities, and those with less recreational time.

CARRIED**10. URGENT BUSINESS**

Nil

11. REPORTS OF STANDING COMMITTEES

Nil

12. SUMMARY OF MEETINGS

12.1 SUMMARY OF ADVISORY COMMITTEES, COUNCILLOR BRIEFINGS AND OTHER INFORMAL MEETINGS OF COUNCILLORS

Council Resolution

MINUTE NO. 20-151

MOVED: Cr. T Laurence
SECONDED: Cr. J Williams

That the summary of Advisory Committees, Councillor Briefings and other Informal Meetings of Councillors held on 16 – 19 November, 23 November 2020 and 30 November 2020 and attached as **Appendix A** to this report, be noted and incorporated in the minutes of this meeting.

CARRIED UNANIMOUSLY

13. REPORTS BY MAYOR AND COUNCILLORS

REPORT OF CR. LINA MESSINA, MAYOR

Cr. Messina reported on her attendance at the following functions/activities:

- Councillors - Swearing In Ceremony
- MIC Strategy Workshop
- One on One with CEO
- One on One with Executive Officer
- One on One with IT
- IT Setup meeting
- Councillor Induction Program 16-19 November
- MWRRG - Forum Chair Briefing
- Councillors Statutory Planning Workshop
- Briefing – Special Council Meeting
- Special Council Meeting - Election of the Mayor / Deputy Mayor
- Official Photos – Post Election
- CEO/Mayor – catch up
- Filming – Mayoral Message
- CEO/Mayor – catch up
- Briefing – Councillors Briefing
- Councillor Briefing
- Councillor Dinner
- Mayoral Briefing - Village 21 Launch Youth Homelessness Prevention Project
- Village 21 Launch Youth Homelessness Prevention Project - Meet with Minister Wynne/Kids Under Cover CEO/Anglicare CEO

- One on One with Executive Officer
- Metropolitan Transport Forum December Meeting
- Metropolitan Transport Forum Executive Meeting
- Media Training - Mayor and Deputy Mayor
- One on One with General Manager Governance & Engagement
- Council Meeting Support
- Governance - Committees and Councillor Appointments
- Bell Residents Group – Tour Bell Station
- CEO/Mayor – catch up
- Briefing – Council Meeting
- Smoking Ceremony
- Councillors Dinner
- Council Meeting

REPORT OF CR. GAETANO GRECO

Cr. Greco reported on his attendance at the following functions/activities:

- CEO Catch up
- Meetings with residents planning, footpaths and arts.
- Catch up with some other Darebin election candidates
- Meeting with IT Department
- 4 Day Councillor induction
- Councillor Photo session
- Media training
- Statutory Meeting re: Election of the Mayor and Deputy
- Mock council meeting
- Council Briefing
- Councillor Catch up and dinner
- Meeting with Bill Jennings from the Northcote golf club
- Attended Refugee protests and rally at Mantra Bell hotel
- Meeting with CEO of Your Community Health
- Meeting with residents about planning issues.
- Meeting with Ben Atanasovski, Branson Group re: 61 Edwardes Street development
- Saras volunteer project to support community members

REPORT OF CR. JULIE WILLIAMS

Cr. Williams reported on her attendance at the following functions/activities

- Council meeting 19th Oct
- CEO Catch up
- Meeting with Mudassar and other overseas students
- Meeting with IT Department
- 5 Day Councillor and EMT sessions
- Statutory Planning Workshop
- Councillor Photos
- Statutory Meeting Election of the Mayor and Deputy
- Council Briefing
- Councillor Catch up and dinner
- Northern Business Achievement Awards - Grand Finale
- Councillor Catch up on teams
- Catch up Bill Jennings from the Northcote golf club
- Meeting with a resident regarding Sporting clubs

- Discussion regarding Social housing in Darebin
- Shop owners concerns regarding Christmas decorations in Oakhill Village

REPORT OF CR. TIM LAURENCE

Report not submitted.

REPORT OF CR. SUSANNE NEWTON

Cr. Newton reported on her attendance at the following functions/activities:

- Smoking ceremony prior to 7 December Council meeting
- Weekly protest in front of Mantra Hotel to support refugees locked inside the hotel with Cr Rennie, Cr Laurence, Cr Hannan and Cr Dimitriadis
- Pathways to Politics for Women - facilitated a panel event on Doing Politics Differently with panellists' Cr Olivia Ball, Cr Tina Samardzija and Cr Jenna Davey-Burns
- Pathways to Politics for Women - mentoring session with mentees Samantha Citroen and Jessica Marsh
- Walk against family violence - 16 Days of Activism
- Speech on 3CR re: ending harassment and violence against women
- Attended Rez Stomp TV (online event in lieu of this year's Reservoir Stomp)
- Meeting with Ben Atanasovski, Branson Group re: 61 Edwardes Street development
- Meeting with Theo Tsouras, President of Keon Park Football Club
- Meeting with Councillors regarding 7 December Council meeting
- Councillor briefing and dinner
- Council meeting to elect Mayor and Deputy Mayor
- Councillors statutory planning workshop
- 4-day Councillor induction
- One-on-one with CEO
- Meeting with Bill Jennings from We play golf at Northcote group
- Meeting with Mayor and William Street/Clinch Avenue residents re: Central Preston Trackside group
- Meeting with John Mercuri and Harbury Street residents re: development with Cr Laurence and Cr Greco

REPORT OF CR. SUSAN RENNIE

Cr. Rennie reported on her attendance at the following functions/activities:

- IT return appointment
- Declaration of polls
- Councillor affirmation ceremony
- Volunteering Moon Rabbit x 4
- Protests at Mantra 3x weekly
- Councillor induction program
- Councillor IT set up
- Meeting with CEO
- Meeting with Amanda Rozich
- Councillor briefing session
- Councillor statutory planning briefing
- Libraries After Dark video project
- Meeting The Bridge
- Meeting DIVRS
- Meeting residents (various issues)

- Councillor dinner

REPORT OF CR. TRENT MCCARTHY

Cr. McCarthy reported on his attendance at the following functions/activities:

- Smoking Ceremony prior to 7 December Council meeting
- Meeting with Councillors regarding 7 December Council meeting
- Councillor Briefing
- Special Council Meeting to elect Mayor and Deputy Mayor
- Councillors statutory planning workshop
- Councillor Induction
- Meeting with Bill Jennings from We Play Golf at Northcote Group
- Meeting with residents re Northcote Golf Course
- Meeting with residents from Bell Residents Group
- Melbourne Innovation Centre AGM and Board Meeting
- Climate Emergency Australia meeting

REPORT OF CR. EMILY DIMITRIADIS

Cr. Dimitriadis reported on her attendance at the following functions/activities:

- CEO Catch up
- Meeting with residents
- Catch up with some of the candidates who ran for Darebin Council
- Meeting with some of the other elected Darebin Councillors
- Meeting with IT Department
- 5 Day Councillor and EMT sessions
- Statutory Planning Workshop
- Attended Councillor Briefing about the Furlan Club, Northcote FC and Parking
- Councillor Photos
- Statutory Meeting Election of the Mayor and Deputy
- Council Briefing
- Councillor Catch up and dinner
- Councillor Catch up on Teams
- Catch up Bill Jennings from the Northcote golf club
- Attended Refugee protests at Mantra
- Walk against family violence - 16 Days of Activism
- Meeting with Moreland Councillor
- Attended AGM and board meeting for DCMC
- Meeting with Your Community Health
- Meeting with Fairfield Traders
- Meeting with Ged Kearney MP, Kat Theophanous MP and the Fogolar Furlan Club
- Meeting with DCAN
- Spoke with residents about their parking concerns
- Attended MAV Councillor Induction workshops online
- Meeting with Mel from Unlock Northcote Golf Course

REPORT OF CR. TOM HANNAN

Cr. Hannan reported on his attendance at the following functions/activities:

- Contact (phone / online) with residents about their concerns, eg, Merri Common bike track, pop-up bike lane on South Crescent, Northcote Golf Course, Bill Lawry Oval, Northcote Aquatic and Recreation Centre
- Spoke with Darebin Nature Trust member, Chris Clarke, re: role and future of the Committee
- Met with Northcote Park FC
- Attended Councillor Briefings about the Furlan Club, Northcote Park FC, Planning and Parking
- Attended protest for refugees held at Mantra Hotel
- Councillor briefing and dinner
- Council meeting to elect Mayor and Deputy Mayor
- One-on-one with CEO
- Councillors statutory planning workshop
- 4-day Councillor induction

Council Resolution

MINUTE NO. 20-152

MOVED: Cr. T McCarthy
SECONDED: Cr. J Williams

That Council note the Reports by Mayor and Councillors.

CARRIED UNANIMOUSLY**14. CONSIDERATION OF REPORTS CONSIDERED CONFIDENTIAL**

Nil

15. CLOSE OF MEETING

The meeting closed at 8.45pm.

**CITY OF
DAREBIN**

274 Gower Street, Preston
PO Box 91, Preston, Vic 3072
T 8470 8888 F 8470 8877
E mailbox@darebin.vic.gov.au
darebin.vic.gov.au

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