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# MINUTES OF THE ORDINARY COUNCIL MEETING

Held on Monday 16 December 2019

Released to the public on Thursday 19 December 2019






## **ACKNOWLEDGEMENT OF TRADITIONAL OWNERS AND ABORIGINAL AND TORRES STRAIT ISLANDER COMMUNITIES IN DAREBIN**

Darebin City Council acknowledges the Wurundjeri Woi-Wurrung people as the Traditional Owners and custodians of the land we now call Darebin and pays respect to their Elders, past, present and emerging.

Council pays respect to all other Aboriginal and Torres Strait Islander communities in Darebin.

Council recognises, and pays tribute to, the diverse culture, resilience and heritage of Aboriginal and Torres Strait Islander people.

We acknowledge the leadership of Aboriginal and Torres Strait Islander communities and the right to self-determination in the spirit of mutual understanding and respect.



### English

These are the Minutes for the Council Meeting. For assistance with any of the items in the minutes, please telephone 8470 8888.

### Arabic

هذه هي محاضر اجتماع المجلس. للحصول على المساعدة في أي من البنود في المحاضر، يرجى الاتصال بالهاتف 8470 8888.

### Chinese

这些是市议会会议纪要。如需协助了解任何纪要项目，请致电8470 8888。

### Greek

Αυτά είναι τα Πρακτικά της συνεδρίασης του Δημοτικού Συμβουλίου. Για βοήθεια με οποιαδήποτε θέματα στα πρακτικά, παρακαλείστε να καλέσετε το 8470 8888.

### Hindi

ये काउंसिल की बैठक का सारांश है। सारांश के किसी भी आइटम में सहायता के लिए, कृपया 8470 8888 पर टेलीफोन करें।

### Italian

Questo è il verbale della riunione del Comune. Per assistenza con qualsiasi punto del verbale, si prega di chiamare il numero 8470 8888.

### Macedonian

Ова е Записникот од состанокот на Општинскиот одбор. За помош во врска со која и да било точка од записникот, ве молиме телефонирајте на 8470 8888.

### Nepali

यी परिषद्को बैठकका माइन्युटहरू हुन्। माइन्युटका कुनै पनि वस्तुसम्बन्धी सहायताका लागि कृपया 8470 8888 मा कल गर्नुहोस्।

### Punjabi

ਇਹ ਕੌਂਸਲ ਦੀ ਮੀਟਿੰਗ ਵਾਸਤੇ ਸੰਖੇਪ ਸਾਰਾਂਸ਼ ਹੈ। ਸੰਖੇਪ ਸਾਰਾਂਸ਼ ਵਿਚਲੀਆਂ ਕਿਸੇ ਵੀ ਆਈਟਮਾਂ ਸੰਬੰਧੀ ਸਹਾਇਤਾ ਵਾਸਤੇ, ਕਿਰਪਾ ਕਰਕੇ 8470 8888 ਨੂੰ ਟੈਲੀਫੋਨ ਕਰੋ।

### Somali

Kuwaani waa qodobadii lagaga wada hadlay Fadhiga Golaha. Caawimada mid kasta oo ka mid ah qodobada laga wada hadlay, fadlan la xiriir 8470 8888.

### Spanish

Estas son las Actas de la Reunión del Concejo. Para recibir ayuda acerca de algún tema de las actas, llame al teléfono 8470 8888.

### Urdu

یہ کاؤنسل کی میٹنگ کی روداد کے نقاط ہیں۔ روداد کے کسی بھی حصے کے بارے میں مدد کے لیے براہ مہربانی 8470 8888 پر فون کریں۔

### Vietnamese

Đây là những Biên bản Hội đồng Thành phố. Muốn có người trợ giúp mình về bất kỳ mục nào trong biên bản họp, xin quý vị gọi điện thoại số 8470 8888.

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**MINUTES OF THE ORDINARY MEETING OF THE  
DAREBIN CITY COUNCIL HELD AT DAREBIN CIVIC CENTRE,  
350 HIGH STREET PRESTON ON MONDAY 16 DECEMBER 2019**

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**THE MEETING OPENED AT 6.01PM**

**WELCOME**

The Chairperson, Mayor Rennie opened the meeting with the following statement:

*Ngarrgma Wurundjeri Woi-wurrung guljin gurringanyinu bik wenerop Darebin dharri. Ngarrri yana ngarnga bik, baan ba ngarrgu. Gahgook-al Nanggit Bambuth, Yalingbu ba gama-dji.*

"I acknowledge the Wurundjeri Woi-wurrung people who are the Traditional Owners of the land. I recognise their continuing connection to the land, water and culture. I pay my respects to Elders past, present and emerging."

**1. PRESENT*****Councillors***

Cr. Susan Rennie (Mayor) (Chairperson)

Cr. Susanne Newton (Deputy Mayor)

Cr. Steph Amir

Cr. Kim Le Cerf

Cr. Trent McCarthy

Cr. Lina Messina

Cr. Julie Williams

***Council Officers***

Sue Wilkinson - Chief Executive Officer

Ingrid Bishop - General Manager Governance and Engagement

Vicky Guglielmo - Acting General Manager Community

Sam Hewett - General Manager Operations and Capital

Rachel Ollivier - General Manager City Sustainability and Strategy

Melinda Viksne - Manager Governance and Performance

Stephen Mahon - Coordinator Governance, Council Business and Civic Services

Karlee Ferrante - Council Business Officer

Milan Nagda - Service Desk Support Officer

**2. APOLOGIES**

Apologies were received from Cr. Gaetano Greco and Cr. Tim Laurence.

**3. DISCLOSURES OF CONFLICTS OF INTEREST**

The Chief Executive Officer declared a direct conflict of interest in Item 8.14 Establishment of Standing Committees and Item 14.1 Contractual Matter due to her employment with Darebin City Council.

#### 4. CONFIRMATION OF THE MINUTES OF COUNCIL MEETINGS

<b>Council Resolution</b>
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MINUTE NO. 19-283

**MOVED:** Cr. T McCarthy  
**SECONDED:** Cr. L Messina

**That** the Minutes of the Ordinary Meeting of Council held on 2 December 2019 be confirmed as a correct record of business transacted.

**CARRIED**

#### 5. QUESTION AND SUBMISSION TIME

The Chairperson, Cr Rennie, responded to the following questions submitted for Public Question Time.

- **Geoffrey Richards, Reservoir**

Mayor and Councillors, as a resident and body corporate Chair of a unit development adjacent to Storey Reserve, Reservoir, I thank Council for their attention to recent fencing, repair issues and graffiti, it has been much appreciated.

Also appreciated was the prompt action following the recent Thursday storm damage.

My body corporate met recently and wanted to pass on their thanks for the works Council has done and to ask that every effort be made to attend/repair the remaining tree damage specifically the biggest, oldest most beautiful Eucalypt tree there. We understand that there is consideration being given to taking the tree out due to root damage due to sewerage.

We believe that an arborist has been commissioned and ask that Council take all steps to ensure the existing damaged tree can be saved and may we obtain a copy of any arborist report?

And my second question, relates to Northernhay St, where a tree has been removed. It's the same property that often leaves refuse bins permanently on the street. My questions are, was the tree removal approved and can a replacement be considered and what action can be taken regarding bins left on footpaths?

**Response from Chairperson, Mayor Rennie**

Thank you for your question,

**Council endeavours to retain all trees in the municipality. Removal is only performed as a last resort and as a result of major decline in health, poor structure or damage to infrastructure that cannot be maintained by reasonable methods. This approach is in keeping with Council's Tree Retention Policy.**

**A Council arborist has inspected the tree today and is confident that the tree will survive. Some minor works may be carried out on the tree to improve its health. The arborist will make contact with you this week to discuss the outcome of the inspection.**



Council recently removed a Pyrus tree on Northernhay street which was fatally damaged in a recent storm event. Council will replace the tree in the coming planting season.

Council will also investigate and write to the resident at Northernhay street regarding bins being left on the footpath.

- **Dave Norris, Secretary of Preston Baseball Club.**

Twenty years ago the Preston Baseball Club was moved from Robinson Reserve to La Trobe University. The club is concerned about its survival due to the changes in the canteen facility arrangements and the rent paid by the club and is seeking Council's help for a club that has a large junior program and has been in existence for over a hundred years. I have had several meetings with Council's Leisure Services Team and with Cr. Le Cerf regarding this matter.

**Response from Chairperson, Mayor Rennie**

Thank you for that question Mr Norris. It does sound like a difficult situation and I'll take your question on notice and ask that officers follow up with you and see what we can do.

- **Serena O'Meley, Reservoir**

Mayor, Rennie, on 2 December 2019 I asked Council to "refer me to the relevant policies that determine the street tree planning regime and the soonest opportunity for the community to be consulted about amending the relevant policies?" I have made this inquiry, not just on my own behalf, but also on behalf of several experienced environmentalists, naturalists and arborists who are concerned about the manner in which Darebin is managing street tree planting and species selection.

Council's response was defensive about current practices and most importantly, did not include any reference to the main policy on the topic, Darebin Green Streets Streetscape Strategy 2012 – 2020, which directly relates to the decisions made about street tree selection and planting. Clearly this policy is on the verge of expiring and there will be a process required for community consultation.

- a) When will community consultations for replacement of the Green Streets Streetscape Strategy 2012 – 2020 commence?
- b) Why was I given a misleading response to my question about the policy at the 2 December 2019 meeting?

**Response from Chairperson, Mayor Rennie**

Thank you for that question Ms O'Meley. I will take your question that on notice noting that there are a couple of different components and I would note that we are currently engaging closely with the Darebin Nature Trust and anticipate that this process will also inform future work in the area in addition to the consultation.

- **Serena O'Meley**

I am aware that Darebin Nature Trust is being consulted but I'm not sure that that's satisfactory enough because there is more people in the community that are concerned about this than the people in Darebin Nature Trust and not everyone who is on Darebin Nature Trust is going to the meetings so it is of broad concern that it's a really important issue to get the tree planting right.

**Response from Chairperson, Mayor Rennie**

Thank you.

**Pursuant to the Councils Governance Local Law 2017 the response to a question from the public taken on notice must be recorded in the minutes of the next Ordinary Council meeting.**

**At the Council meeting held on 2 December 2019, the following questions were taken on notice by the Chairperson, Mayor Rennie**

- **John Nugent, Epping 3076**

Mayor Rennie, my question is about the Donath/Dole Masterplan. I have been receiving correspondences that the South East Corner of Donath West is in the Masterplan. The Masterplan for the South East Corner, there are no proposed plans for finance available for this project. The whole Masterplan is on a financial drip system not like our friends in the South they are fully funded within 2 years. Mayor Rennie, how about informing the people of the North what is going on in the South East corner of Donath West? What part will they play in this Masterplan?

**A WRITTEN RESPONSE DATED 10 DECEMBER 2019 WAS PROVIDED TO JOHN NUGENT BY RACHEL OLLIVIER, GENERAL MANAGER CITY SUSTAINABILITY AND STRATEGY.**

Thank you for your questions raised during Public Question Time at the 2 December 2019 Council meeting.

*"Mayor Rennie, my question is about the Donath/Dole Masterplan. I have been receiving correspondences that the South East Corner of Donath West is in the Masterplan. The Masterplan for the South East Corner, there are no proposed plans for finance available for this project. The whole masterplan is on a financial drip system not like our friends in the south they are fully funded within 2 years. Mayor Rennie, how about informing the people of the North what is going on in the South East Corner of Donath West? What part will they play in this Masterplan?"*

The Mayor answered your question in part on the night as follows:

*"Thank you for that question Mr Nugent. I'll take most of it on notice. I would note that Masterplans are typically delivered over a ten-year period and it's quite normal that a Masterplan does not fully get funded. I can't think of any instances in which a Masterplan has been completely funded in a two-year period, so I'll take the question relation to the South East Corner on notice."*

In regards to the part taken on notice about what is going on in the South East Corner of Donath West, Council has answered this previously. Please refer to our letters of 2 July 2019 and 12 September 2019 (enclosed).

The next time Council will be considering what further works in parks will be undertaken across the City is when it develops the 2020-21 budget. Again, the budget consultation will be advertised widely as normal.

- **John Nugent, Epping 3076**

Mr John Nugent asked a question at the 2 December 2019 Council Meeting regarding staff redundancies. A response to this question had not been finalised at the time of the publishing of these minutes. The response to Mr Nugent will be included in the minutes of the 3 February 2020 Ordinary Council Meeting.

## **6. PETITIONS**

Nil

## **7. URGENT BUSINESS**

Nil

## 8. CONSIDERATION OF REPORTS

### 8.1 2019–20 QUARTER 1 PROGRESS REPORT

**Author:** Coordinator Planning and Reporting  
Manager Finance

**Reviewed By:** Chief Executive Officer

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#### PURPOSE

To provide a comprehensive update on Council's progress over the period 1 July to 30 September 2019 regarding:

- the implementation of the 2019–20 Council Plan Action Plan
- the 2019–20 capital works program
- status of Council resolutions
- the quarterly financial statements.

#### EXECUTIVE SUMMARY

Council is required by the *Local Government Act 1989* to prepare a Council Plan containing the strategic objectives of Council, strategies for achieving those objectives, and indicators to monitor the achievement of those objectives.

In accordance with Council's commitment to continuous improvement and transparency, attached is an integrated progress report that provides in detail an update not only on the Council Plan actions, but also the capital works program and the financial statements. The report covers the period from 1 July to 30 September 2019.

To comply with the *Local Government Act 1989*, the report includes the following comparisons for the three months ended 30 September 2019:

- actual and budgeted operating revenues and expenses
- actual and budgeted capital revenues and expenses
- actual and budgeted movements in the balance sheet
- actual and budgeted movements in the cash flow statement.

<b>Council Resolution</b>
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**MINUTE NO. 19-284**

**MOVED:** Cr. L Messina  
**SECONDED:** Cr. T McCarthy

**That** Council notes the 2019–20 Quarter 1 Progress Report.

**CARRIED UNANIMOUSLY**

**8.2                                      ENDORSEMENT OF THE EQUITY INCLUSION AND HUMAN RIGHTS FRAMEWORK**

**Author:**                                      Diversity Policy Officer  
    Manager Equity and Wellbeing

**Reviewed By:**                              Manager Creative Culture and Arts

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**EXECUTIVE SUMMARY**

The paper seeks Council's endorsement of *Towards Equality*, Council's Equity, Inclusion and Human Rights Framework 2019-2029 following the consultation period.

The Framework builds on Council's long-standing and deeply held commitments to social justice and human rights. The Framework strengthens a whole-of-Council understanding and responsibility to consider equity, inclusion and human rights, their effects on the health and wellbeing of our community, implications for community engagement, as well as contribution to community resilience and adaptation to climate change.

This report outlines the feedback received during the consultation period and the changes made as a result of the feedback.

<b>Council Resolution</b>
---------------------------

**MINUTE NO. 19-285**

**MOVED:**                                      Cr. J Williams  
**SECONDED:**                                      Cr. S Amir

**That** Council endorses the *Towards Equality* - Equity, Inclusion and Human Rights Framework 2019-2029.

**CARRIED UNANIMOUSLY**

**8.3 CHILD AND YOUTH ENGAGEMENT PROJECT****Author:** Manager Families, Youth and Children**Reviewed By:** Acting General Manager Community

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**EXECUTIVE SUMMARY**

When Council considered the Darebin Annual Budget 2019-20 in June 2019, it resolved that additional operational expenditure of \$70,000 be allocated to fund a children and youth engagement program in Darebin. This funding was subsequently allocated to Youth Services to deliver a related project this financial year.

This report presents three options for Council to consider:

- (1) Middle Years Engagement Project, a co-designed and child-led Middle Years Summit with children aged 8 to 12 years so that Council better understands the needs and aspirations of children from this unique life stage. This will include finding out from children what is the best way to engage with them on matters that affect them and how best to support their participation in civic life.
- (2) Local Change Makers Leadership Program, a co-designed program that empowers and supports children and young people 8-12 years to demonstrate leadership, and make change, within their local community. The project will deliver six to eight leadership development sessions that will support the participants passion to be change makers, build their leadership capabilities and equip them with skills and tools to deliver co-designed and child/youth led initiatives within their local community.
- (3) Empowering Children – Capabilities Building Project, a whole of council empowerment and engagement program that will strengthen the organisation's commitment to the Child Friendly Cities and Communities Charter and build its capacity to genuinely engage and consult with children and young people when planning and developing policies, spaces, places, activities and programs that affect them. It will also deliver on the organisation's obligations under the Victorian Child Safe Standards; Standard 7: Empowering Children.

<b>Council Resolution</b>
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**MINUTE NO. 19-286**

**MOVED:** Cr. S Amir  
**SECONDED:** Cr. T McCarthy

**That Council:**

- (1) Thanks the Young Citizens Jury for their contribution to the development of the child and youth engagement project and ongoing commitment to the health and wellbeing of Darebin's young people.
- (2) Adopts Option 1 outlined in this report, a middle years engagement project.

**CARRIED UNANIMOUSLY**

**8.4 INTERCULTURAL CENTRE FEASIBILITY STUDY  
COMMUNITY CONSULTATION OUTCOMES**

**Author:** Acting Coordinator Community Hubs  
Acting Manager Creative Culture and Events

**Reviewed By:** Acting General Manager Community

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**EXECUTIVE SUMMARY**

The Darebin Intercultural Centre feasibility study has identified a preferred location for the Centre, and revised the vision, mission and approach of the program to achieve a Darebin Intercultural Centre aligned to meet the community's needs and aspirations.

The study has identified and sought input regarding the Council Plan Goal 5.1 to find a new home for the Intercultural Centre and its programs.

This report outlines the feedback received during the community engagement and consultation period regarding the preferred location for the Darebin Intercultural Centre and the refreshed vision, mission and approach.

<b>Council Resolution</b>
---------------------------

**MINUTE NO. 19-287**

**MOVED:** Cr. S Newton  
**SECONDED:** Cr. L Messina

**That Council:**

- (1) Notes the feedback and analysis from the community consultation.
- (2) Endorses the relocation of the Intercultural Centre to the Preston Town Hall municipal building at 350 High Street Preston (on the corner of High and Gower Streets).
- (3) Notes that officers will establish a Co-design Reference Group with Terms of Reference that will oversee a co-design model between Council and the community to inform the relocation of the Intercultural Centre in 2021.
- (4) Receives a report in April 2020 outlining the Terms of Reference and membership of the Co-design Reference Group.

**CARRIED UNANIMOUSLY**

**8.5 SOCIAL & SUSTAINABLE PROCUREMENT POLICY****Author:** Manager Finance**Reviewed By:** Chief Executive Officer

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**EXECUTIVE SUMMARY**

Under Section 186A of the *Local Government Act 1989*, Council must prepare and approve a procurement policy. At least once in each Financial year, Council must review the current procurement policy and Council must comply with its procurement policy.

A copy of Council's procurement policy must be on Council's website.

<b>Council Resolution</b>
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**MINUTE NO. 19-288****MOVED:** Cr. T McCarthy**SECONDED:** Cr. K Le Cerf

**That** Council adopts the draft Social and Sustainable Procurement Policy attached as **Appendix A** as its procurement policy in accordance with Section 186A of the *Local Government Act 1989*.

**CARRIED UNANIMOUSLY**



## 8.6 CLIMATE EMERGENCY DAREBIN ADVISORY COMMITTEE TERMS OF REFERENCE

**Author:** Manager Climate Emergency and Sustainable Transport

**Reviewed By:** General Manager City Sustainability and Strategy

### EXECUTIVE SUMMARY

Climate Emergency Darebin (CED) (originally Darebin Energy Foundation) was established by Council as an advisory committee to accelerate sustained and meaningful action with the community to engage with the climate emergency challenge; and to make an effective contribution to the achievement of the overarching goals of the Darebin Climate Emergency Plan 2017.

This report responds to a resolution by Council in 2018 for a report to be presented to Council which considers an independent Climate Emergency Darebin model, one of the main tasks given to CED by Council. Through 2018 and 2019 CED considered a range of governance models recommending that CED continue as an advisory committee.

This report seeks Council's endorsement for the revised CED advisory committee's terms of reference (ToR).

### Recommendation

**That Council:**

- (1) Notes and thank Climate Emergency Darebin members for their contribution throughout 2018 and 2019 which has been a significant contribution to development of Council's Climate Emergency Plan, its Climate Emergency mobilisation program and its advocacy work.
- (2) Notes that Council resolved at its meeting of 2 December 2019 to establish Climate Emergency Australia as a network that stands independently of any one organisation and invite other organisations to join and support the network.
- (3) Adopts the revised terms of reference for the Climate Emergency Darebin Advisory Committee.

### Council Resolution

**MINUTE NO. 19-289**

**MOVED:** Cr. T McCarthy

**SECONDED:** Cr. K Le Cerf

**That Council:**

- (1) Notes and thank Climate Emergency Darebin members for their contribution throughout 2018 and 2019 which has been a significant contribution to development of Council's Climate Emergency Plan, its Climate Emergency mobilisation program and its advocacy work.
- (2) Notes that Council resolved at its meeting of 2 December 2019 to establish Climate Emergency Australia as a network that stands independently of any one organisation and invite other organisations to join and support the network.

- (3) Adopts the revised terms of reference for the Climate Emergency Darebin Advisory Committee, noting that these terms of reference will be reviewed by council in the next term.

**CARRIED UNANIMOUSLY**

**8.7 DRAFT WASTE AND RECYCLING STRATEGY****Author:** Coordinator Climate Emergency and Environment Strategy**Reviewed By:** General Manager City Sustainability and Strategy

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**EXECUTIVE SUMMARY**

The Draft Waste and Recycling Strategy sets a long-term policy direction as well as actions for the next three years. This policy approach enables Council to undertake both clear long-term planning and clear short term action planning at the same time as building in the flexibility and responsiveness that it needs given the current uncertainty in the waste and recycling sector.

The Draft Waste and Recycling Strategy challenges the traditional approach to waste management and seeks new, transformative solutions for waste and recycling at local level and across Australia.

Council previously adopted the Darebin Waste and Litter Strategy 2015-2025. Significant challenges in the recycling industry and our declaration of climate emergency have required Council to rethink and adjust its approach. While many core objectives such as reducing overall waste to landfill and community education remain a key focus, the Draft Strategy shifts Council's focus more on cutting emissions from waste, advocacy to state and federal government and challenging now out-dated approaches to waste and recycling.

<b>Council Resolution</b>
---------------------------

**MINUTE NO. 19-290****MOVED:** Cr. L Messina**SECONDED:** Cr. S Amir

**That** Council endorses the release of the Draft Waste and Recycling Strategy for community consultation (including the technical and analytical studies) and request that a report come back to Council in February or March 2020 outlining community feedback.

**CARRIED UNANIMOUSLY**

**Council Resolution****MINUTE NO. 19-291**

**MOVED:** Cr. T McCarthy  
**SECONDED:** Cr. J Williams

**That** the agenda be reordered and Council consider Item 8.9 Adoption of the Integrated Weed Management Strategy at this point in the meeting.

**CARRIED****8.9 ADOPTION OF THE INTEGRATED WEED MANAGEMENT STRATEGY**

**Author:** Coordinator Bushland Management

**Reviewed By:** General Manager Operations and Capital

**EXECUTIVE SUMMARY**

This report seeks Council's endorsement of the updated Integrated Weed Management Strategy following the conclusion of public consultation (**Appendix A**).

In 2008, Council developed the Darebin Integrated Weed Management Strategy to address the threat of weeds to our environment. The key themes were to minimise the extent of existing weeds and prevent the spread of new weeds into our municipality. This strategy has been revised and the revised Integrated Weed Management Strategy will supersede the 2008 Integrated Weed Management Strategy.

The Strategy aligns Council to National, State and local policy guidelines, assesses current practice in weed management and provides guidelines for future best practice including maximising alternatives to herbicide use allowing a transition to a low herbicide future.

**Recommendation**

**That** Council endorses the updated Integrated Weed Management Strategy 2019 - 2023.

**Council Resolution****MINUTE NO. 19-292**

**MOVED:** Cr. S Amir  
**SECONDED:** Cr. J Williams

**That** Council:

- a) Endorses the updated Integrated Weed Management Strategy 2019 -2023.
- b) Enters into an agreement with Deakin University to study the safety and efficacy of non-glyphosate alternatives as part of broader weed management strategies and receives a report on the findings when known to inform the development of numerical targets for the reduction of glyphosate use in Darebin.

**CARRIED UNANIMOUSLY**

**8.8 INTENTION TO DECLARE A SPECIAL CHARGE NON-RESIDENTIAL SOLAR SAVER BATCH 2 AND NEW RESIDENTIAL CONTRACT**

**Author:** Commercial Solar Officer  
Climate Action Officer

**Reviewed By:** General Manager City Sustainability and Strategy

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**PURPOSE**

The report is in three parts.

The first part recommends that Council declares a Special Charge for the second batch of the Non-residential Solar Saver program.

The second part of the report seeks Council's endorsement of an adjustment to the size limits for solar systems for non-residential installations.

The third part of the report seeks Council's endorsement of:

- The recommended provider(s) for the next round of the residential stream of the Solar Saver program and awarding of associated contracts
- The delegation of authority to the CEO to execute the associated contracts.

**EXECUTIVE SUMMARY**

The Solar Saver program is a key action in Council's Climate Emergency Plan. The non-residential stream of the program is now underway while the most recent round of the residential stream has just been completed. To date, over 1370 households and 21 organisations in Darebin have installed solar through the Solar Saver program.

**Declaration of Special Charge – 16 non-residential properties**

This round of the proposed Special Charge scheme includes 16 non-residential properties and would add 415kW of solar to Darebin. The proposed Special Charge scheme totals a net cost to Council of **\$496,381.23** (\$753,405.67 gross including GST and pre STC claim) and these funds will be paid back to Council through the Special Charge scheme over 10 years. From the participants perspective, their repayments will be more than offset by the savings on their energy bills, and therefore the program provides financial and environmental benefits.

**Proposed adjustments to the program**

The non-residential stream is currently limited to system sizes between 10-30kW. However, many businesses don't have enough roof space for 10kW, and some organisations would benefit much more from systems larger than 30kW. For this reason, it is proposed that the size range for the non-residential stream of the program be extended to 2-99kW.

**Selection of installer for next round of the residential stream**

A Request for Quotation has been issued to Council's panel of providers (established in 2018) for the next round of the residential stream of the program and two providers are recommended: Enviro Group for the Solar Saver program and Solargain for the Solar Bulk Buy program.

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**Council Resolution****MINUTE NO. 19-293**

**MOVED:** Cr. K Le Cerf  
**SECONDED:** Cr. T McCarthy

**That Council:**

- 1) Hereby gives notice of its intention to declare a Special Charge in accordance with section 163 of the *Local Government Act 1989 (Act)* as follows:
  - (a) Council declares a Special Charge for the period commencing on the day on which Council issues a notice levying payment of the special rate and concluding on the tenth anniversary of that day.
  - (b) Council declares this Special Charge for the purpose of defraying any expense incurred by Council in relation to the provision of solar energy systems on residential properties participating in the Solar Saver scheme, which:
    - i. Council considers is or will be a special benefit to those persons or organisations required to pay the Special Charge (and who are described in succeeding parts of this resolution); and
    - ii. Arises out of Council's functions of advocating and promoting proposals which are in the best interests of the community and ensuring the peace, order and good government of Council's municipal district.
  - (c) The total:
    - i. Cost of performing the function described in paragraph 1(b) of this resolution is \$496,381.23; and
    - ii. Amount for the Special Charge to be levied is \$496,381.23, or such other amount as is lawfully levied because of this resolution
  - (d) Council declares the Special Charge in relation to all rateable land described in the table included as **Appendix B** to this report, in the amount specified in the table as applying to each piece of rateable land.
  - (e) Ownership of any land described in paragraph 1(d) of this resolution is the basis of the Special Charge.
  - (f) The Special Charge will be assessed and levied as follows:
    - i. Each Special Charge is calculated by reference to the size of the solar energy system being installed and the particular costs of installation at each property participating in the Solar Saver scheme, in respect of which an Owner Agreement has been executed, totalling \$496,381.23, being the total cost of the scheme to Council;
    - ii. The Special Charge will be levied each year for a period of 10 years.
  - (g) Having regard to the preceding paragraphs of this resolution and subject to section 166(1) of the Act, it is recorded that the owners of the land described in paragraph 1(d) of this resolution will, subject to a further resolution of Council, pay the Special Charge in the amount set out in paragraph 1(f) of this resolution in the following manner:
    - i. Payment annually by a lump sum on or before one month following the issue by Council of a notice levying payment under section 163(4) of the Act; or
    - ii. Payment annually by four instalments to be paid by the dates which are

fixed by Council in a notice levying payment under section 163(4) of the Act.

- 2) Council considers that there will be a special benefit to the persons or organisations required to pay the Special Charge because there will be a benefit to those persons or organisations that is over and above, or greater than, the benefit that is available to persons or organisations who are not subject to the proposed Special Charge, as a result of the expenditure proposed by the Special Charge, in that the properties will have the benefit of a solar energy system being installed.
- 3) For the purposes of having determined the total amount of the Special Charge to be levied:
  - (a) Council considers and formally records that only those rateable properties included in the Solar Saver scheme as proposed will derive a special benefit from the imposition of the Special Charge, and there are no community benefits to be paid by Council; and
  - (b) Formally determines for the purposes of section 163(2) (a), (2A) and (2B) of the Act that the estimated proportion of the total benefits of the Special Charge to which the performance of the function or the exercise of the power relates (including all special benefits and community benefits) that will accrue as special benefits to the persons who are liable to pay the Special Charge is 100%.
- 4) Council will give public notice in the *Northcote Leader* and *Preston Leader* newspapers of Council's intention to declare, at its ordinary meeting to be held on 16 December 2019, the Special Charge in the form set out above.
- 5) Council will send separate letters, enclosing a copy of: this resolution; **Appendix B** to this report; and the public notice referred to in Paragraph 4 of this resolution, to the owners of the properties included in the scheme, advising of Council's intention to levy the Special Charge, the amount for which the property owner will be liable, the basis of calculation of the Special Charge, and notification that submissions and/or objections in relation to the proposal will be considered by Council in accordance with sections 163A, 163B and 223 of the Act.
- 6) Council will convene a meeting of the Hearing of Submissions Committee, at a date and time to be fixed, to hear persons or organisations who, in their written submissions made under section 223 of the Act, advise that they wish to appear in person, or to be represented by a person specified in the submission, at a meeting in support of their submission.
- 7) Council authorises the Manager Climate Emergency and Sustainable Transport to carry out any and all other administrative procedures necessary to enable Council to carry out its functions under sections 163A, 163(1A), (1B) and (1C), 163B and 223 of the Act.
- 8) Increase the range of permitted solar installations for the non-residential stream of the program from the current 10-30kW to an expanded 2-99kW.
- 9) Awards Contract CT2019140A for the supply and installation of solar PV Systems for the Darebin Solar Saver Residential Program (Second Installation Period) with a contract sum of \$5,830,000 including GST to The Environment Shop Pty Ltd as the trustee for Environment Futures Trust, trading as Enviro Group for the period 1 January 2020 to 30 June 2021, with the possibility of extension to September 30 2021.
- 10) Approves a contingency amount of \$1,100,000 GST inclusive for Contract CT2019140A (being 19% of the project cost and within the original Council allocation<sup>1</sup>)
- 11) Awards Contract CT2019140B for the supply and installation of solar PV Systems for the Darebin Solar Bulk Buy (Second Installation Period) to Solargain PV Pty Ltd for the

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<sup>1</sup> see Financial and Resource Implications below – subject to annual budget.

period 1 January 2020 to 30 June 2021, with the possibility of extension to 30 September, 2021. There is no financial commitment for Council associated with this contract as the provider will enter into a separate agreement with each participating household, and the participating households will pay the provider directly for the supply and installation of their solar PV systems.

- 12) Authorises the Chief Executive to finalise and execute the two associated contracts on behalf of Darebin Council for Stage 2 of implementation for Supply Panel 1 - Residential and Small, non-residential Solar PV systems.
- 13) Authorises the General Manager of City Sustainability and Strategy to execute any contract extension options.

**CARRIED**



**8.10 2020/2021 ANNUAL GRANTS PROGRAM**

**Author:** Manager Equity and Wellbeing

**Reviewed By:** Acting General Manager Community

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**EXECUTIVE SUMMARY**

Council adopted a new grants model for 2019/20, with grant categories including equity, inclusion, wellbeing, youth partnerships, environment and sustainability and arts and culture

This paper outlines the proposed annual grants program for 2020/21, including grant categories, amounts allocated and priority areas. The annual grants program is scheduled to open in February / March 2020.

The report proposes some changes to the grants model, primarily to Council's major grant round - the small and medium grants and venue support program. The proposed changes build on the newly adopted grants model and respond to the outcomes of the first year of implementation. While the changes are minimal, they seek to continually improve the program to best meet community need within the available resources.

The overall budget allocation to cash grants remains the same as that endorsed in 2019/20, with a proposed \$10,000 increase to the in-kind Quick Response Venue Support Program.

The paper also proposes reducing the number of priority areas for the Equity, Inclusion and Wellbeing Medium grants to three areas which reflect the Council Plan commitments related to the inclusion and participation of CALD communities, supporting the wellbeing of Aboriginal communities and improving health equity and addressing disadvantage.

The report only makes recommendations for the annual grant program. As the next Three-Year Grants program will open in early 2022, a report will be provided in 2021 which proposed the three-year grants model in line with the new Council Plan.

<b>Council Resolution</b>
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**MINUTE NO. 19-294**

**MOVED:** Cr. S Newton

**SECONDED:** Cr. S Amir

**That Council:**

- (1) Adopts the proposed annual grants model for 2020/2021, which will include:
  - a) Small grants providing up to \$3,000, with a total pool of \$125,000.
  - b) Medium grants providing up to \$15,000, with a total pool of \$205,000.
  - c) Venue hire support of up to \$8000 per applicant per year with a total pool of \$100,000
  - d) Quick response grants, providing up to \$1000 in cash and /or venue hire support outside of the regular grants round, with a cash pool of \$10,000 and a venue hire pool of \$10,000.
  - e) Social Enterprise Grants with a total pool of \$40,000
  - f) FUSE festival grants with a total pool of \$50,000
  - g) Youth Project Grants up to \$5,000 with a total pool of \$25,000

- h) Leisure Minor Works and Sports Participation Grants of up to \$10,000 with co-contribution required, with a total pool of \$66,300
- i) End of year events grants of up to \$2500 for emergency relief organisations with a total pool of \$13,000
- (2) Develops the 2022 Three Year Partnership Grant model in line with the 2021 – 2025 Council Plan, with a report to be presented in 2021.

**CARRIED UNANIMOUSLY**

**8.11 STREETS FOR PEOPLE CROXTON WEST PLACE-MAKING PROJECT****Author:** Safe Travel Officer**Reviewed By:** General Manager City Sustainability and Strategy

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**EXECUTIVE SUMMARY**

A draft concept design for the long-term improvements in the Croxton West area, which includes sections of two separate streets for people corridors, has been developed following community engagement in October 2019 and is now proposed for public release and consultation.

The community engagement was an opportunity to share the Streets for People Project's vision "*to provide a safe, inviting walking and cycling environment for residents to access their local parks, schools and shops*" and also to gather information on issues and opportunities in the area. Feedback was also received on the proposed interventions from the Streets for People Feasibility Study (2018), which intended to:

- reduce vehicle speeds and better manage traffic volume;
- make it easier to walk, wheel and ride; and
- make streets greener.

A draft Croxton West Place-making Study with draft concept designs that propose treatments to increase comfort and safety for those choosing to walk, wheel or ride has been prepared for endorsement. A focus has also been given to increase street greening while reducing vehicle speeds and better managing traffic volumes.

If Council endorses the draft concept designs for public consultation, consultation will run in February 2020, feedback will be considered, and a proposed design presented to Council for consideration in April 2020.

<b>Council Resolution</b>
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**MINUTE NO. 19-295****MOVED:** Cr. J Williams**SECONDED:** Cr. K Le Cerf**That Council:**

- (1) Notes the community consultation summary report for the Croxton West Place-making project.
- (2) Endorses the draft concept design as included in the community consultation summary report to be used in the next round of community engagement.

**CARRIED UNANIMOUSLY**

**8.12 PLANNING SCHEME AMENDMENT C167 - SHOWERS  
STREET DESIGN GUIDELINES PANEL REPORT -  
OUTCOMES AND ADOPTION****Author:** Strategic Planner**Reviewed By:** General Manager City Sustainability and Strategy

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**PURPOSE**

To consider the adoption of Amendment C167 (with or without changes) in response to the Panel report findings and request Ministerial approval.

**EXECUTIVE SUMMARY**

<b>Council Resolution</b>
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**MINUTE NO. 19-296****MOVED: Cr. S Amir**  
**SECONDED: Cr. L Messina****That** Council, having:

- Prepared and exhibited Amendment C167 to the Darebin Planning Scheme under section 19 of the *Planning and Environment Act 1987*
- Considered all submissions to Amendment C167 under section 22 of the *Planning and Environment Act 1987*
- Considered the report and recommendations of the independent panel for Amendment C167 under section 27 of the *Planning and Environment Act 1987*,

resolves to:

- (1) Adopt Amendment C167 to the Darebin Planning Scheme in accordance with section 29 of the *Planning and Environment Act 1987*, with changes reflected in the documentation provided at Appendix B and C (Design and Development Overlay – Schedule 22 and Development Plan Overlay – Schedule 11) and as contained in amendment documents Appendix D and E.
- (2) Authorise the Manager City Futures to finalise the amendment documentation for Ministerial approval and amend the Design and Development Overlay – Schedule 22 and Development Plan Overlay – Schedule 11 in accordance with the reasons outlined in this report and Appendix G.
- (3) Submit the adopted Amendment C167 to the Darebin Planning Scheme, together with the prescribed information, to the Minister for Planning for approval pursuant to section 31 of the *Planning and Environment Act 1987*.
- (4) As part of its submission requesting approval of Amendment C167, advise the Minister for Planning that Council has accepted all of the Panel's recommendations, based on the reasons detailed in this report and Appendix G.
- (5) Write to all submitters advising of Council's decision, thanking them for their comments and interest in Amendment C167.

**CARRIED UNANIMOUSLY**

**8.13 COUNCIL MEETING GOVERNANCE RULES (MEETING PROCEDURE AND COMMON SEAL LOCAL LAW NO.1 OF 2020)**

**Author:** Coordinator Governance, Council Business & Civic Services

**Reviewed By:** Chief Executive Officer

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**EXECUTIVE SUMMARY**

Council's current local law on meeting procedures, which is the Governance Local Law No. 1 of 2017, was identified as requiring review in late 2018.

The review process has now concluded, and this report is presented to inform Council of the process undertaken and move to commence the statutory process to 'make' the City of Darebin Council Meeting Governance Rules (Meeting Procedure and Common Seal) Local Law – No.1 of 2020

<b>Recommendation</b>
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**That Council:**

- (1) Pursuant to Section 119(2) of the *Local Government Act 1989* (the Act), advertises its intention to make the City of Darebin Council Meeting Governance Rules (Meeting Procedure and Common Seal) Local Law – No.1 of 2020.
- (2) Considers submissions (if any) pursuant to Section 223 of the Act at a Hearing of Submissions Committee meeting to be held at 5.30pm on Monday 2 March 2020 in the Council Chamber of the Darebin Civic Centre 350 High Street, Preston (if required) and thereafter consider a further report on this matter at the Ordinary Council meeting on Monday 6 April 2020.
- (3) Subject to there being no submissions received pursuant to Section 223 of the Act, makes the City of Darebin Council Meeting Governance Rules (Meeting Procedure and Common Seal) Local Law – No.1 of 2020 and completes the statutory requirements pursuant to Section 119 of the Act.

<b>Council Resolution</b>
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**MINUTE NO. 19-297**

**MOVED:** Cr. K Le Cerf  
**SECONDED:** Cr. T McCarthy

**That Council:**

- (1) Pursuant to Section 119(2) of the Local Government Act 1989 (the Act), advertises its intention to make the City of Darebin Council Meeting Governance Rules (Meeting Procedure and Common Seal) Local Law – No.1 of 2020, *with the following amendments:*
  - a) Amend Clause 19 to delete the words "after 2 hours has elapsed"
  - b) Amend Clause 31(2) to insert the words "two times" so that it reads:  
"If, after being requested two times by the Chairperson to confine debate to the motion or amendment before the Meeting, the speaker continues to debate

irrelevant matters, the Chairperson may direct the speaker to be seated and not speak further in respect of the motion or amendment. The speaker must immediately comply with any such direction.”

- c) Delegate Clause 42(6) and amend Clause 42(1) to read;  
42(1) To determine a motion or amendment before a Meeting, the Chairperson must first call for those voting in favour of the motion or amendment, then those voting against the motion or amendment. Except for procedural matters the Chairperson will call the names of all those voting in favour of the motion or amendment, then those voting against the motion or amendment and these will be recorded in the minutes of the meeting.
- d) Amend Clause 44 (3) to add the words “...(including a brief rationale)...” so that it reads;  
“44 (3) The Councillor proposing a Notice of Motion must circulate the draft Notice of Motion (including a brief rationale) to all Councillors for information before lodging it with the Chief Executive Officer”
- e) Amend Clause 44 (5) to add the words “...(including the written rationale) ...” so that it reads;  
“44 (5) The full text of any Notice of Motion (including the written rationale) accepted by the Chief Executive Officer must be included in the agenda for the next Ordinary Meeting.”
- f) Amend Clause 45(1)(a) to include the words ...” and be accompanied with a brief written rationale prepared by the Councillor outlining any relevant background for the proposed motion” so that it reads;  
“45(1) A Notice of Motion must...  
....(a) be submitted in writing and be accompanied with a brief written rationale prepared by the Councillor outlining any relevant background for the proposed motion
- g) Amend Clause 46(1) so that it reads;  
“(1) The Chief Executive Officer must reject any Notice of Motion (including the written rationale) if they are of the opinion that :”
- h) Amend Clause 46(2) so that it reads;  
“(2) If rejecting a Notice of Motion (including the written rationale) the Chief Executive Officer must:”
- i) Amend Clause 50(2) so that it reads;  
(2) Business can only be admitted as urgent business through a Procedural Motion with the exception of matters of urgency as determined by the Chief Executive Officer pursuant to Clause 50(3)(g).
- j) Amend Clause 50(3)(a) to read;  
‘relates to or arises out of a matter which has arisen since the distribution of the Agenda deadline to submit Notices of Motion; and’.
- k) Amend Clause 50 (3) (g) to read;  
“50 (3) (g) involves a matter that has been determined by the Chief Executive Officer as being required to be dealt with as Urgent Business and which the Chief Executive Officer admits to the agenda.
- l) Amend Clause 50(4) to read;

*"A proposed item of urgent business must:"*

- m) Amend Clause 50(5) to read;

"Evidence that the proposed urgent business item has been circulated to all Councillors must be provided to the Chief Executive Officer at the time of lodging the proposed urgent business item"

- n) Delete Clause 52.

- o) Amend Clause 53 as follows;

MOTION	FORM (WORDING OF THE MOTION)	MATTER IN RESPECT OF WHICH MOTION MAY BE MOVED	WHEN MOTION IS PROHIBITED	CAN THERE BE DEBATE	EFFECT IF CARRIED	EFFECT IF LOST
2. Deferral of an item of business	That consideration of [ <i>Item No, Name of Item</i> ] be deferred to [ <i>date, time</i> ]	Any matter, except the Acknowledgement of Traditional Owners, Apologies, Disclosures of Conflicts of Interest and Confirmation of the Minutes	When debate has commenced on the item of business	<u>Yes but limited to the reasons for deferral. No right of reply</u>	Consideration of the matter will be deferred as set out in the motion	The item of business is considered
3. Adjournment of debate to later time or date	That the debate on this matter be adjourned to [ <i>date, time</i> ]	Any matter	When another Councillor is speaking	<u>Yes but limited to the time and date. No right of reply</u>	Debate on motion and amendments postponed to the stated date and time	Debate continues unaffected
4. Adjournment of Meeting to later time or date	That the Meeting be adjourned to [ <i>date, time</i> ]	Any Meeting	When another Councillor is speaking	<u>Yes but limited to the time and date. No right of reply</u>	Meeting adjourns immediately until the stated date and time	The Meeting continues unaffected

MOTION	FORM (WORDING OF THE MOTION)	MATTER IN RESPECT OF WHICH MOTION MAY BE MOVED	WHEN MOTION IS PROHIBITED	CAN THERE BE DEBATE	EFFECT IF CARRIED	EFFECT IF LOST
8. Urgent business	That the matter of be admitted as urgent business	Any matter, subject to clause 51	If the provisions of Clause 50 are not met	<u>Yes but limited to the provisions of Clause 50(3). No right of reply</u>	The item is admitted to Agenda for discussion as urgent business	No change to the Agenda
9. Suspension of standing orders	That standing orders be suspended	Not applicable	Standing orders relating to a Quorum cannot be suspended	No, except that the mover of the motion may briefly explain reasons (no more than 1 minute).	To suspend this Local Law to enable an activity or action that would otherwise not be permitted until Councillors resolve that standing orders be resumed	The provisions of this Local Law will continue to have effect
10. Resumption of standing orders	That standing orders be resumed	Not applicable	When standing orders have not been suspended	No	Standing orders are resumed	Standing orders remain suspended and no matters on the Agenda can be formally considered until they are resumed

- p) Amend Clause 54(1) to insert;  
“(h) misleading or false statements”
- q) Amend Clause 69 heading to ‘Lodging to Registering to Make a Submission’.
- r) Amend Clause 69(1) to ‘Members of the public wishing to make a submission



must register their intention to do so no later than 12 noon on the ~~working~~ day ~~prior to~~ of the Meeting.

- s) Delete Clause 69(3).
- (2) Considers submissions (if any) pursuant to Section 223 of the Act at a Hearing of Submissions Committee meeting to be held at 5.30pm on Monday 2 March 2020 in the Council Chamber of the Darebin Civic Centre 350 High Street, Preston (if required) and thereafter consider a further report on this matter at the Ordinary Council meeting on Monday 6 April 2020.
- (3) Subject to there being no submissions received pursuant to Section 223 of the Act, makes the City of Darebin Council Meeting Governance Rules (Meeting Procedure and Common Seal) Local Law – No.1 of 2020 (with any minor typographical or other anomalies being addressed) and completes the statutory requirements pursuant to Section 119 of the Act.

**CARRIED UNANIMOUSLY**

Declaration of Conflict of Interest

7.32 pm the Chief Executive Officer declared a direct conflict of interest in the following Item due to her employment with Darebin City Council and left the meeting prior to the Council commencing its consideration of the matter.

## 8.14 ESTABLISHMENT AND MEMBERSHIP OF STANDING COMMITTEES

**Author:** Coordinator Governance, Council Business & Civic Services

**Reviewed By:** General Manager Governance and Engagement

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### EXECUTIVE SUMMARY

Council is required to formally re-establish and make Councillor appointments to five current standing committees.

These committees make decisions on behalf of Council under delegated authority (in the case of the three Special Committees) and provide advice on specific areas of Council business (in the case of the two Advisory Committees):

- a) Planning Committee (\*)
- b) Hearing of Submissions Committee (\*)
- c) Bundoora Homestead Special Committee (\*)
- d) Audit Committee (\*\*) and
- e) CEO Employment Matters Committee (\*\*)

(\*) *Special Committee*

(\*\*) *Advisory committee*

<b>Motion</b>
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**MOVED:** Cr. S Newton  
**SECONDED:** Cr. T McCarthy

**That Council:**

- (1) Pursuant to section 86 of the *Local Government Act* 1989, (the Act) resolves to re-establish the **Planning Committee** until such time as Council makes a further resolution on the matter.
  - (2) Approves the **Planning Committee Delegation (Appendix A)** to ensure the Planning Committee has the power to make decisions on relevant matters.
  - (3) Pursuant to section 86 of the Act, resolves to re-establish the **Hearing of Submissions Committee** until such time as Council makes a further resolution on the matter.
  - (4) Approves the **Hearing of Submissions Committee Delegation (Appendix B)** to ensure the Committee has the power to fulfil its legislative obligations
  - (5) Pursuant to section 86 of the Act, resolves to re-establish the **Bundoora Homestead Special Committee** until such time as Council makes a further resolution on the matter.
-

- (6) Approves the **Bundoora Homestead Special Committee Delegation (Appendix C)** to ensure the Committee has the power to make decisions on relevant matters.
- (7) Pursuant to section 139 of the Act, resolves to re-establish the **Audit Committee** as an Advisory Committee until such time as Council makes a further resolution on the matter, with the purpose, authority, composition and responsibilities as detailed in the **Audit Committee Charter - Appendix D**.
- (8) Resolves to re-establish the **CEO Employment Matters Committee** as an Advisory Committee until such time as Council makes a further resolution on the matter, with the purpose, authority, composition and responsibilities as detailed in the **CEO Employment Matters Committee Charter – Appendix E**.
- (9) Appoints the following members to the standing committees until 24 October 2020:

Committee	Required Membership	Councillors Appointed
Planning Committee	All Councillors (Mayor as Chairperson)	All Councillors (Mayor as Chairperson)
Hearing of Submissions Committee	All Councillors (Mayor as Chairperson)	All Councillors (Mayor as Chairperson)
Audit Committee	Mayor and one Councillor	Mayor Susan Rennie Councillor Kim Le Cerf
CEO Employment Matters Committee	Mayor and three Councillors	Mayor Susan Rennie Councillor Lina Messina Councillor Steph Amir Councillor Julie Williams
Bundoora Homestead Board of Management (Special Committee)	Three Councillors The external (community) members on this Committee were appointed in July 2018 (six members) and December 2018 (four) for 2 year terms	Councillor Susanne Newton Councillor Gaetano Greco Councillor Tim Laurence

Cr. Williams sought the consent of the mover and seconder to remove herself from the CEO Employment Matters Committee and she be replace with Cr. Laurence.

The mover and seconder did not consent to the amendment.

**Amendment****MOVED: Cr. J Williams****SECONDED: Cr. L Messina**

**That** Cr. Williams be removed from the CEO Employment Matters Committee and be replaced with Cr. Laurence.

The amendment was put and lost

**LOST**

Cr. Williams sought the consent of the mover and seconder to remove herself from the CEO Employment Matters Committee and she be replaced with Cr. Greco.

The mover and seconder did not consent to the amendment.

**Amendment****MOVED: Cr. J Williams****SECONDED: -**

**That** Cr. Williams be removed from the CEO Employment Matters Committee and be replaced with Cr. Greco.

THE AMENDMENT LAPSED FOR WANT OF A SECONDER.

THE MOTION BEFORE THE COUNCIL WAS PUT AND CARRIED

**Council Resolution****MINUTE NO. 19-298****MOVED: Cr. S Newton****SECONDED: Cr. T McCarthy**

**That** Council:

- (1) Pursuant to section 86 of the *Local Government Act* 1989, (the Act) resolves to re-establish the **Planning Committee** until such time as Council makes a further resolution on the matter.
- (2) Approves the **Planning Committee Delegation (Appendix A)** to ensure the Planning Committee has the power to make decisions on relevant matters.
- (3) Pursuant to section 86 of the Act, resolves to re-establish the **Hearing of Submissions Committee** until such time as Council makes a further resolution on the matter.
- (4) Approves the **Hearing of Submissions Committee Delegation (Appendix B)** to ensure the Committee has the power to fulfil its legislative obligations
- (5) Pursuant to section 86 of the Act, resolves to re-establish the **Bundoora Homestead Special Committee** until such time as Council makes a further resolution on the matter.
- (6) Approves the **Bundoora Homestead Special Committee Delegation (Appendix C)** to ensure the Committee has the power to make decisions on relevant matters.
- (7) Pursuant to section 139 of the Act, resolves to re-establish the **Audit Committee** as an

Advisory Committee until such time as Council makes a further resolution on the matter, with the purpose, authority, composition and responsibilities as detailed in the **Audit Committee Charter - Appendix D.**

- (8) Resolves to re-establish the **CEO Employment Matters Committee** as an Advisory Committee until such time as Council makes a further resolution on the matter, with the purpose, authority, composition and responsibilities as detailed in the **CEO Employment Matters Committee Charter – Appendix E.**
- (9) Appoints the following members to the standing committees until 24 October 2020:

Committee	Required Membership	Councillors Appointed
Planning Committee	All Councillors (Mayor as Chairperson)	All Councillors (Mayor as Chairperson)
Hearing of Submissions Committee	All Councillors (Mayor as Chairperson)	All Councillors (Mayor as Chairperson)
Audit Committee	Mayor and one Councillor	Mayor Susan Rennie Councillor Kim Le Cerf
CEO Employment Matters Committee	Mayor and three Councillors	Mayor Susan Rennie Councillor Lina Messina Councillor Steph Amir Councillor Julie Williams
Bundoora Homestead Board of Management (Special Committee)	Three Councillors The external (community) members on this Committee were appointed in July 2018 (six members) and December 2018 (four) for 2 year terms	Councillor Susanne Newton Councillor Gaetano Greco Councillor Tim Laurence

**CARRIED**

Cr. Williams requested that her opposition be noted in the minutes.

7.42 pm – the Chief Executive Officer returned to the meeting

**8.15 CT2018116 - CONTRACT AWARD FOR BUNDOORA  
HOMESTEAD PLAYSPACE CONSTRUCTION****Author:** Senior Project Manager**Reviewed By:** Chief Executive Officer

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**EXECUTIVE SUMMARY**

The appointment of an experienced contractor for the construction of the Bundoora Homestead Playspace/Public artwork was sought via an open public tender.

The scope of works includes:

- Supply and installation of a variety of bespoke playspace pieces, sourced from a specialist fabrication company
- Supply & install softfall material (synthetic rubber and mulch) under and around all playspace pieces
- Provision of drainage, landscaping, paths, seats and bins.
- Work with Indigenous artist (Steaphan Paton) to finalise production

A publicly advertised Request for Tender (RFT) was released on 18 May 2019 for this contract. Tenders closed on 4 July 2019 with submissions from four companies being received. Initial responses were insufficient to make a recommendation, and further information was therefore requested. Delays occurred due to difficulties tenders had sourcing contractors able to construct parts of the works.

The Tender Evaluation Panel has now evaluated the tenders and the subsequent additional information and recommends awarding the contract.

The proposed contract arrangement is a lump sum contract and works are expected to be completed by the end of June 2020.

<b>Recommendation</b>
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**That Council:**

- (1) Awards Contract No. CT2018116 for the Bundoora Homestead Playspace Construction to \_\_\_\_\_ for the contract sum of \_\_\_\_\_ (inclusive of Provisional Items and GST).
- (2) Approves a contingency amount of \_\_\_\_\_ (GST inclusive) being approximately \_\_\_\_% of the contract amount, to be used if required for variations and other unforeseen items as part of Contract No. CT2018116.
- (3) Authorises the Chief Executive Officer to finalise and execute the contract documentation on behalf of the Council.

<b>Council Resolution</b>
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**MINUTE NO. 19-299**

**MOVED: Cr. S Newton**

**SECONDED: Cr. K Le Cerf**

**That Council:**

- (1) Awards Contract No. CT2018116 for the Bundoora Homestead Playspace Construction to Citywide Pty Ltd for the contract sum of \$649,258 (inclusive of Provisional Items and GST).
- (2) Approves a contingency amount of \$64,000 (GST inclusive) being approximately 10% of the contract amount, to be used if required for variations and other unforeseen items as part of Contract No. CT2018116.
- (3) Authorises the Chief Executive Officer to finalise and execute the contract documentation on behalf of the Council.

**CARRIED**

**8.16 CT2019114 FLINDERS STREET THORNBURY  
REHABILITATION TENDER AWARD****Author:** Civil Engineer**Reviewed By:** Chief Executive Officer**EXECUTIVE SUMMARY**

The purpose of this report is to seek Council's approval to award Contract No. CT2019114 – Flinders Street Thornbury Road Rehabilitation to an appropriately qualified contractor.

Construction works will include new road surface, footpaths, kerb and channel, new underground drainage, water sensitive urban design, new landscaping and tree planting. This will improve capacity, resilience and infrastructure of Council assets in the local community.

Council has allocated \$1,181,000 in the 2019/2020 capital works budget for the project which includes a Roads to Recovery funding grant of \$422,000.

The appointment of an experienced contractor for the road rehabilitation works was sought via a competitive open tender process. The Tender Evaluation Panel has evaluated the tenders and recommends awarding the contract to the preferred tenderer.

Works are programmed to commence in early February and be completed by the end of May 2020.

**Recommendation****That Council:**

- (1) Awards Contract 2019114 Flinders Street Road Rehabilitation to \_\_\_\_\_ Pty Ltd. for the total contract amount of \_\_\_\_\_ including GST
- (2) Approves a contingency amount of \$ \_\_\_\_\_ (incl. GST), being approximately 10% of the contract, amount, to be used if required on Contract No. CT2019114
- (3) Authorises the Chief Executive Officer to finalise and execute the contract documentation on behalf of Council.

**Council Resolution****MINUTE NO. 19-300****MOVED:** Cr. K Le Cerf  
**SECONDED:** Cr. T McCarthy**That Council:**

- (1) Awards Contract 2019114 Flinders Street Road Rehabilitation to Petrolo Constructions Pty Ltd for the total contract amount of \$660,034.13 including GST
- (2) Approves a contingency amount of \$66,000 (incl. GST), being approximately 10% of the contract, amount, to be used if required on Contract No. CT2019114
- (3) Authorises the Chief Executive Officer to finalise and execute the contract documentation on behalf of Council.

**CARRIED**



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**8.17 SUBMISSION TO THE DRAFT MELBOURNE INDUSTRIAL AND COMMERCIAL LAND USE PLAN**

**Author:** Senior Strategic Planner

**Reviewed By:** General Manager City Sustainability and Strategy

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**EXECUTIVE SUMMARY**

The Department of Environment, Land, Water and Planning (DELWP) has released a draft Melbourne Industrial and Commercial Land Use Plan (**Appendix A & B**) for consultation. The Plan sets out a framework to ensure an adequate supply of industrial and commercial land to support population and jobs growth, and to support investment through clarifying and protecting places where business and industry can grow.

The proposed Plan follows on from policies and actions set out in the metropolitan strategy *Plan Melbourne 2017-50* and its broad purpose and direction in terms of supporting land supply for ongoing jobs and investment. However, the proposed new Plan identifies the Northland Urban Renewal Precinct (NURP) as an area of 'regionally significant industrial land' that must be retained for industrial or employment purposes.

The new regionally significant classification earmarks NURP for retention and protection from encroachment by incompatible uses (usually residential uses). Implementation of this Plan will likely see this policy introduced into the Darebin Planning Scheme. This could make it very difficult for Council to justify rezoning NURP to allow residential uses and achieve its goal to create a new suburb in Northland with new housing (Goal 3.1 of the Council Plan 2017-2021).

Council officers agree that it is important to retain and protect employment and industrial land supply in metropolitan areas, potentially including parts of NURP. However, officers are of the view that there are parts of NURP, particularly closer to the Preston Northland Major Activity Centre (Northland MAC), that may remain suitable for a mixed-use rezoning and propose to request that the Plan include scope for Council to apply detailed planning to define the extent (boundaries) of the East Preston regionally significant industrial area, and to propose alternative uses within this area, where Council can demonstrate it is strategically justified..

Officers have prepared a submission (**Appendix C**) in response to the Plan and seek Council's authorisation to lodge it with DELWP prior to the 31 December deadline.

<b>Motion</b>
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**MOVED:** Cr. L Messina  
**SECONDED:** Cr. S Amir

**That Council:**

- (1) Endorses the proposed submission (**Appendix C**) on the Draft Melbourne Industrial and Commercial Land Use Plan and submit it to the Department of Environment, Land, Water and Planning.
- (2) Notes that officers will update members of the Steering Committee on Darebin's submission to the Plan.

Cr. McCarthy sought support from the mover and seconder to add an additional point (3) to read as follows:

- (3) Provide its submission to neighbouring Councils.

This was consented to by the mover and seconder.

<b>Council Resolution</b>
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**MINUTE NO. 19-301**

**MOVED:** Cr. L Messina  
**SECONDED:** Cr. S Amir

**That Council:**

- (1) Endorses the proposed submission (**Appendix C**) on the Draft Melbourne Industrial and Commercial Land Use Plan and submit it to the Department of Environment, Land, Water and Planning.
- (2) Notes that officers will update members of the Steering Committee on Darebin's submission to the Plan.
- (3) Provide its submission to neighbouring Councils.

**CARRIED UNANIMOUSLY**

## **9. CONSIDERATION OF RESPONSES TO PETITIONS, NOTICES OF MOTION AND GENERAL BUSINESS**

Nil

## 10. NOTICES OF MOTION

### 10.1 LOCAL GOVERNMENT BILL

**Councillor:** Susanne NEWTON

**NoM No.:** 451

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Take notice that at the Council Meeting to be held on 16 December 2019, it is my intention to move:

**That Council:**

- (1) Notes the tabling in the Victorian Parliament on 14 November 2019 of the Local Government Bill 2019, and the inclusion in this Bill of Sections 14 and 15 which remove the provision for multi-member wards.
- (2) Notes that recent Victorian Electoral Commission (VEC) representation reviews have recommended multi-member wards in most instances.
- (3) Notes that Darebin City Council has had thorough and extensive representation reviews undertaken by the Victorian Electoral Commission (VEC) in 2007 that recommended nine councillors elected from three three-councillor wards, and again in October 2019 that recommended nine councillors elected from three three-councillor wards, with adjustments to the current ward boundaries.
- (4) Notes the support of the Darebin community for the continuation of multi-member wards and that there is no evidence the Darebin community desires a change to single member wards. Of the preliminary submissions to the 2019 VEC Darebin review, 100% of submissions supported multi-member wards and of submissions received in 2019 to the VEC's preliminary report, only one submission favoured an alternative model including unsubdivided wards.
- (5) Notes the widespread sector opposition to the multi-member wards including from the Municipal Association of Victoria (MAV) and the Victorian Local Governance Association (VLGA).
- (6) Notes the lack of support for the removal of multi-member wards throughout the prolonged consultation process for the Local Government Bill during 2015-18, and the subsequent lack of transparency or feedback about the 429 submissions made to the Policy Reform Proposal Paper in June 2019, with major changes announced just five months prior to the bill being tabled.
- (7) That the Mayor write to the Minister for Local Government Adem Somyurek asking him to amend the Bill which reduces the influence of both the community and the independent advice of the VEC, leading to less democratic outcomes and outline Councils opposition to mandating single-member wards for the following reasons:
  - a. The recently completed VEC representation of review of Darebin, based on months of consultation and on evidence, presented a preliminary report with two maps - a preferred option and an alternative. Both options were for three multi-member wards. With only 11 months until the 2020 council election, there is no time to adequately seek evidence and consultation to divide the Council area into single member wards, and it disadvantages candidates who will have to wait until well into 2020 to know what the ward boundaries are.
  - b. The Victorian Gender Equality Strategy has a goal of 50 per cent women councillors and Mayors in local government by 2025 but will not be able to meet

this commitment with single-member wards as women are elected in far higher numbers in multi-member wards. Currently, 41.69% of Victorian Councillors elected from multi-member wards are women, vs. only 33.9% in single-member wards.

- c. Council wards should be structured to best suit the differing geography, demographics and governance of municipalities and collective decision making in the interests of the community as a whole and not mandated.
- d. The requirement for all Councillors to be elected from single-member wards has the effect of abolishing proportional representation.
- e. Proportional representation allows for voters who favour representatives of smaller communities of interest to have their views represented on Council.
- f. Each State and Territory Parliament with the exception of Queensland and the Northern Territory has a proportionally elected house, and the Federal Senate is proportionally elected.
- g. The number of municipalities with Councillors elected from single-member wards has decreased from 43 in 2003 to 7 in 2019, due to Victorian Electoral Commission (VEC) representation reviews consistently recommending multi-member wards and that VEC representation reviews involve extensive community consultation and analysis of the impacts of each model.
- h. The 2016 Victorian Government Commission of Inquiry into the City of Greater Geelong highlighted single-member wards as a contributing factor in the dysfunction and poor governance of that municipality, and since that inquiry, the City of Greater Geelong has had multi-member wards.
- i. Single-member wards were not canvassed in the government's 2016 discussion paper or the 2013 Petro Georgiou discussion paper.
- j. A single Councillor in each ward would mean that in the event of a Councillor being unable or unwilling to fulfil their duties, the local community would have no other ward Councillor representation.
- k. Single-member wards have resulted in uncontested elections in other municipalities.
- l. Councillors are required to represent the entire municipality and having wards with a very small geographic area is in conflict with this principle.
- m. The proposal will require by-elections for each ward vacancy, resulting in a lack of representation of constituents during the vacancy period, and require more costs and delays in filling vacancies, in lieu of the proposed improved count-back system for filling vacancies in multi member wards.
- n. Darebin is a fast-growing municipality with areas such as central Preston growing rapidly in population. Single-member wards would need the boundaries redrawn more than once every 12 years.
- o. Current wards would be separated into multiple wards, potentially separating communities of interest from each other.
- p. Notes with concern that under the proposed legislation the Minister for Local Government has the ability to arbitrarily determine new ward structures and boundaries without reference to community input or any objective process, undermining the VEC and the community, and allowing for the possibility of gerrymandering. This is fundamentally inconsistent with the Andrews Government's commitment to evidence-informed decision-making.

- (8) That a copy of this resolution and the letter be sent to MAV, the VLGA, and all state MPs including Gabrielle Williams, Minister for Prevention of Family Violence, Minister for Women and Minister for Youth.

**Notice Received:** 2 December 2019

**Notice Given to Councillors** 9 December 2019

**Date of Meeting:** 16 December 2019

<b>Council Resolution</b>
---------------------------

**MINUTE NO. 19-302**

**MOVED:** Cr. S Newton  
**SECONDED:** Cr. T McCarthy

**That Council:**

- (1) Notes the tabling in the Victorian Parliament on 14 November 2019 of the Local Government Bill 2019, and the inclusion in this Bill of Sections 14 and 15 which remove the provision for multi-member wards.
- (2) Notes that recent Victorian Electoral Commission (VEC) representation reviews have recommended multi-member wards in most instances.
- (3) Notes that Darebin City Council has had thorough and extensive representation reviews undertaken by the Victorian Electoral Commission (VEC) in 2007 that recommended nine councillors elected from three three-councillor wards, and again in October 2019 that recommended nine councillors elected from three three-councillor wards, with adjustments to the current ward boundaries.
- (4) Notes the support of the Darebin community for the continuation of multi-member wards and that there is no evidence the Darebin community desires a change to single member wards. Of the preliminary submissions to the 2019 VEC Darebin review, 100% of submissions supported multi-member wards and of submissions received in 2019 to the VEC's preliminary report, only one submission favoured an alternative model including unsubdivided wards.
- (5) Notes the widespread sector opposition to the multi-member wards including from the Municipal Association of Victoria (MAV) and the Victorian Local Governance Association (VLGA).
- (6) Notes the lack of support for the removal of multi-member wards throughout the prolonged consultation process for the Local Government Bill during 2015-18, and the subsequent lack of transparency or feedback about the 429 submissions made to the Policy Reform Proposal Paper in June 2019, with major changes announced just five months prior to the bill being tabled.
- (7) That the Mayor write to the Minister for Local Government Adem Somyurek asking him to amend the Bill which reduces the influence of both the community and the independent advice of the VEC, leading to less democratic outcomes and outline Councils opposition to mandating single-member wards for the following reasons:
  - a. The recently completed VEC representation of review of Darebin, based on months of consultation and on evidence, presented a preliminary report with two maps - a preferred option and an alternative. Both options were for three multi-member wards. With only 11 months until the 2020 council election, there is no time to adequately seek evidence and consultation to divide the Council area into single member wards, and it disadvantages candidates who will have to wait until well into 2020 to know what the ward boundaries are.

- b. The Victorian Gender Equality Strategy has a goal of 50 per cent women councillors and Mayors in local government by 2025 but will not be able to meet this commitment with single-member wards as women are elected in far higher numbers in multi-member wards. Currently, 41.69% of Victorian Councillors elected from multi-member wards are women, vs. only 33.9% in single-member wards.
- c. Council wards should be structured to best suit the differing geography, demographics and governance of municipalities and collective decision making in the interests of the community as a whole and not mandated.
- d. The requirement for all Councillors to be elected from single-member wards has the effect of abolishing proportional representation.
- e. Proportional representation allows for voters who favour representatives of smaller communities of interest to have their views represented on Council.
- f. Each State and Territory Parliament with the exception of Queensland and the Northern Territory has a proportionally elected house, and the Federal Senate is proportionally elected.
- g. The number of municipalities with Councillors elected from single-member wards has decreased from 43 in 2003 to 7 in 2019, due to Victorian Electoral Commission (VEC) representation reviews consistently recommending multi-member wards and that VEC representation reviews involve extensive community consultation and analysis of the impacts of each model.
- h. The 2016 Victorian Government Commission of Inquiry into the City of Greater Geelong highlighted single-member wards as a contributing factor in the dysfunction and poor governance of that municipality, and since that inquiry, the City of Greater Geelong has had multi-member wards.
- i. Single-member wards were not canvassed in the government's 2016 discussion paper or the 2013 Petro Georgiou discussion paper.
- j. A single Councillor in each ward would mean that in the event of a Councillor being unable or unwilling to fulfil their duties, the local community would have no other ward Councillor representation.
- k. Single-member wards have resulted in uncontested elections in other municipalities.
- l. Councillors are required to represent the entire municipality and having wards with a very small geographic area is in conflict with this principle.
- m. The proposal will require by-elections for each ward vacancy, resulting in a lack of representation of constituents during the vacancy period, and require more costs and delays in filling vacancies, in lieu of the proposed improved count-back system for filling vacancies in multi member wards.
- n. Darebin is a fast-growing municipality with areas such as central Preston growing rapidly in population. Single-member wards would need the boundaries redrawn more than once every 12 years.
- o. Current wards would be separated into multiple wards, potentially separating communities of interest from each other.
- p. Notes with concern that under the proposed legislation the Minister for Local Government has the ability to arbitrarily determine new ward structures and boundaries without reference to community input or any objective process, undermining the VEC and the community, and allowing for the possibility of gerrymandering. This is fundamentally inconsistent with the Andrews Government's commitment to evidence-informed decision-making.

- (8) That a copy of this resolution and the letter be sent to MAV, the VLGA, and all state MPs including Gabrielle Williams, Minister for Prevention of Family Violence, Minister for Women and Minister for Youth.

**CARRIED**

Cr. Williams requested that her opposition be noted in the minutes.

## 11. REPORTS OF STANDING COMMITTEES

### 11.1 AUDIT COMMITTEE REPORT

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The Audit Committee is an Advisory Committee appointed, pursuant to section 139 of the *Local Government Act 1989* (the Act), to assist Council in fulfilling its responsibilities relating to internal control mechanisms and external reporting requirements.

Meetings of the Audit Committee were held on 25 March, 17 June and 26 August 2019. Summary minutes of these meetings are attached to this report as **Appendix A**.

<b>Council Resolution</b>
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**MINUTE NO. 19-303**

**MOVED:** Cr. K Le Cerf  
**SECONDED:** Cr. L Messina

**That** Council notes the report of the Audit Committee meetings held on 25 March, 17 June and 26 August 2019.

**CARRIED**



## 12. RECORDS OF ASSEMBLIES OF COUNCILLORS

### 12.1 ASSEMBLIES OF COUNCILLORS HELD

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An Assembly of Councillors is defined in section 3 of the *Local Government Act 1989* to include Advisory Committees of Council if at least one Councillor is present or, a planned or scheduled meeting attended by at least half of the Councillors and one Council Officer that considers matters intended or likely to be the subject of a Council decision.

Written records of Assemblies of Councillors must be kept and include the names of all Councillors and members of Council staff attending, the matters considered, any conflict of interest disclosures made by a Councillor attending, and whether a Councillor who has disclosed a conflict of interest leaves the assembly.

Pursuant to section 80A (2) of the Act, these records must be, as soon as practicable, reported at an ordinary meeting of the Council and incorporated in the minutes of that meeting.

An Assembly of Councillors record was kept for:

- Bundoora Homestead Strategic Workshop – 19 November 2019
- Darebin Sexuality, Sex and Gender Diversity Advisory Committee – 26 November 2019
- Darebin Women's Advisory Committee – 3 December 2019
- Darebin Aboriginal Advisory Committee – 4 December 2019
- Councillor Briefing Session – 9 December 2019

<b>Council Resolution</b>
---------------------------

**MINUTE NO. 19-304**

**MOVED:** Cr. T McCarthy  
**SECONDED:** Cr. S Amir

**That** the record of the Assembly of Councillors held on 19 and 26 November 2019 and 3, 4 and 9 December 2019 attached as **Appendix A** to this report, be noted and incorporated in the minutes of this meeting.

**CARRIED**

### 13. REPORTS BY MAYOR AND COUNCILLORS

<b>Council Resolution</b>
---------------------------

MINUTE NO. 19-305

**MOVED:** Cr. S Amir  
**SECONDED:** Cr. T McCarthy

**That** Council note the Reports by Mayor and Councillors.

**CARRIED**

#### REPORT OF CR. SUSAN RENNIE, MAYOR

Cr. Rennie reported on her attendance at the following functions/activities:

- City of Darwin Climate Emergency video link
- Climate Emergency Social Media Update
- Local Government Mayoral Taskforce supporting People Seeking Asylum
- Darebin Aboriginal Advisory Committee meeting
- Grand Finale - Northern Business Achievement Awards 2019
- Mayoral Briefing - Northern Alliance discussion
- Mayer Park Project Control Group meeting
- Mayoral Briefing – MP Theophanous Meeting
- Community Christmas lunch – Salvos
- MAV Mayoral Induction
- Mayors Festive Video briefing
- One on One with the Deputy Mayor
- Photo Opportunity - Northcote Plaza - Fish n Chip Shop
- Mayoral Briefing - AHAAB Meeting
- Carols in All Nations
- Dance for Parkinson's - Katrina Rank/Ged Kearney MP – Darebin Arts Centre
- One on One with the CEO
- Dinner prior to Planning Committee
- Planning Committee meeting
- Council Briefing
- International Day of People with Disability and Human Rights Day event
- XMAS Video Filming
- CEO Performance Review Briefing
- Northern Community Careworks 2019 Christmas Lunch
- Jika Premier Film Screening - Jika Jika Community Centre the Origin

- Northern Councils Alliance - CEO and Councillor Forum
- CEO Performance Review
- Active and Healthy Ageing Advisory Board Meeting
- Darebin Christmas Party
- Westside Circus Showcase
- This changes everything, XR event at the Bridge
- One on One with the CEO
- Plenty Road Meeting with Residents issues discussion with General Manager
- Dinner function before Council Meeting
- Council Meeting

### **REPORT OF CR. SUSANNE NEWTON, DEPUTY MAYOR**

Cr. Newton reported on her attendance at the following functions/activities:

- Darebin Bicycle Advisory Committee End of Year Get Together
- Darebin Aboriginal Advisory Committee Meeting
- Grand Final – Northern Business Achievement Awards Breakfast
- Ruthven Park Community Reference Group Meeting
- Weekly catch ups with Mayor Rennie
- Planning Committee Meeting
- Councillor Briefing Session
- Bundoora Homestead Art Centre Board of Management Meeting
- Victorian Local Governance Association (VLGA) Board Meeting and end of year dinner
- Victorian Local Governance Association (VLGA) Board Strategic Planning Day
- Darebin Staff Christmas Party

### **REPORT OF CR. STEPH AMIR**

Cr. Amir reported on her attendance at the following functions/activities:

- Darebin Bicycle Advisory Committee end-of-year function
- West Preston community Christmas carols
- Carols in All Nations
- Planning Committee
- Council briefing
- Darebin staff Christmas party
- Meeting with the mayor

- Meeting with Tim Read MP
- Meeting with officers and residents re: Plenty Road

**REPORT OF CR. GAETANO GRECO**

Cr. Greco reported on his attendance at the following functions/activities

- No report received

**REPORT OF CR. TRENT MCCARTHY**

Cr. McCarthy reported on his attendance at the following functions/activities:

- Whitelion Strategy 2023 Launch
- Meeting with Engineers Declare
- Meeting with Victorian Primary Care Partnerships
- Northern Alliance for Greenhouse Action Executive Meeting
- Planning Committee Meeting
- Council Briefing
- Meeting with Coburg High School
- CEO Employment Matters Committee Meeting
- Darebin Council Christmas Party
- Forum on Climate Emergency and Citizens Assemblies
- Meeting with NAGA and Climate Emergency Team re Climate Emergency Australia

**REPORT OF CR. KIM LE CERF**

Cr. Le Cerf reported on her attendance at the following functions/activities:

- ICLEI Regional Executive Committee meeting
- Christmas lunch Northern Business Achievement Awards
- Grand Final Northern Alliance for Greenhouse Action Executive meeting
- Planning Committee meeting
- Council Briefing Darebin Christmas party
- Catch up with Mayor Council meeting

**REPORT OF CR. TIM LAURENCE**

Cr. Laurence reported on his attendance at the following functions/activities:

- Attended Council meeting at Preston
- Attended Council briefing at Preston

- Attended Council planning meeting at Preston
- Met with Reservoir residents re service issues in Reservoir pool
- Follow up consultation with Reservoir residents on planning issues
- Consultation with Broadway traders and ratepayers
- Attended Diwali functions

### **REPORT OF CR. LINA MESSINA**

Cr. Messina reported on her attendance at the following functions/activities:

- ICCI gala
- Melbourne Italian Festa Committee meetings & Event
- Northcote Netball court opening
- Extraordinary Italian Taste - Alepat Taylor
- Il Pugliesi 1st Birthday
- Several residents emails and phone calls
- Incl. residents at Spencer St & Benambra St,
- Special council meeting
- Briefings and briefings
- Planning Committee meeting
- Eating with Winebar FAIRFIELD
- Meeting with CEO
- Meeting with Cathy Henderson
- Meeting with Rachel Oliver and team
- Northcote City business networking event
- Northcote City Poker Night
- MWRRG forum annual review & planning
- MWRRG meeting
- MTF meeting
- Several emails and phone calls
- Women's business advisory committee
- Northern Multicultural business awards
- Grand final NBAA
- Plastic oceans Australia event

**REPORT OF CR. JULIE WILLIAMS**

Cr. Williams reported on her attendance at the following functions/activities:

- Catchup with Disability Committee members
- Darebin Council Meeting
- Rejoice Uriel's Exhibition at Darebin Art Ent. Centre
- Meeting with MP Colin Brooks
- Meet with Tyler street shops
- Reza Fest
- Catch up with AED regarding NDIS reviews
- Meet with Attuned Therapy Centre
- Meeting with MP Robin Scott
- Oakhill Street Party
- Carols in All Nations
- Planning Committee meeting
- Council Briefing
- IT Department
- LMS Renewable Energy
- Christmas Party for MP Robin Scott
- Christmas Party for MP Ged Kearney
- Darebin Council Christmas Party
- Catch up with Mayor on CEO Employment Matters
- Opening of Reservoir Train Station
- Attended issue on Powell street crossing, and other constituent matters.

**14. CONSIDERATION OF REPORTS CONSIDERED CONFIDENTIAL****CLOSE OF MEETING**

<b>Council Resolution</b>
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**MINUTE NO. 19-306****MOVED: Cr. T McCarthy****SECONDED: Cr. K Le Cerf**

**That** in accordance with section 89(2) (d) of the *Local Government Act 1989*, Council resolves to close the meeting to members of the public to consider the items designated confidential by the Chief Executive Officer.

14.1 Contractual Matter

**CARRIED**

The meeting was closed to the members of the public at 8.06 pm.

**RE-OPENING OF MEETING**

<b>Council Resolution</b>
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**MINUTE NO. 19-307****MOVED: Cr. K Le Cerf****SECONDED: Cr. T McCarthy**

**That** the meeting be re-opened to the members of the public.

**CARRIED**

The meeting was re-opened to the members of the public at 8.32 pm.

## **15. CLOSE OF MEETING**

The meeting closed at 8.32pm.





## CITY OF DAREBIN

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العربية	Italiano	Soomalii
繁體中文	Македонски	Español
Ελληνικά	नेपाली	اردو
हिंदी	ਪੰਜਾਬੀ	Tiếng Việt